



Janet Mason
Berkhamsted Town Council
Civic Centre
161 High Street
Berkhamsted
HP4 3HD

Date: 22nd October 2020
Your ref:
Our ref: 20/00004/REFU
E-mail: planning.appeals@dacorum.gov.uk

Dear Janet Mason

**TOWN AND COUNTRY PLANNING ACT 1990
HEARING TO BE HELD AS A VIRTUAL EVENT
Opening on 18th November 2020 at 10:00**

REASON FOR HEARING

Appeal by Woolbro Morris Ltd relating to the application to Dacorum Borough Council for the demolition of existing buildings and redevelopment of the land for 17 residential apartments within a mansion block with associated, vehicular access, car parking, landscaping and engineering works at The Old Orchard, Shootersway, Berkhamsted, HP4 3NG.

An Inspector appointed by the Secretary of State will hold a Hearing opening on the date shown above to decide the appeal. The Hearing will be held as a virtual event run by an Inspector in the normal way, but with the parties invited to join via Microsoft Teams or telephone.

Documents relating to the appeal can be viewed on the Council website

(4/02934/18/MFA). Anyone wishing to attend the Hearing must make that interest known to the Planning Inspectorate Case Officer as soon as possible prior to the Hearing, either by email or telephone after reading the Hearing Attendance Information set out below. When contacting the Case Officer, it would be helpful if you could confirm whether you want to take an active part in the discussions or anticipate attending just as an observer (see below).

Hearing Attendance Information

Before deciding whether to take an active part in the Hearing, you need to think carefully about the points you wish to make. All written submissions from application and appeal stage will be taken into account by the Inspector and re-stating the same points won't add any additional weight to them.

If you feel that taking part in the Hearing is right for you in whatever capacity, you can participate in a number of ways:

To take part using video, participants will need to have access to Microsoft Teams (via an app or web browser). This link gives further information on how to use this. <https://support.office.com/en-us/teams>. Alternatively you can take part by telephone. NB Calls would be to an 020 number which will incur charges. <https://www.gov.uk/call-charges>

If you just wish to observe the event, you should make that clear in your response to the Case Officer.

If you wish to take an active part in the proceedings, please make clear in your response the particular topic areas you are interested in.

If you want to take an active part but feel unable to for any reason, and/or the points you want to make are not covered in the evidence of others, consider whether someone else could raise them on your behalf. Registered participants in whatever capacity will receive individual joining instructions, providing details of any requirements, guidance and support, whether joining by Teams or telephone.

Planning Inspectorate Reference:

APP/A1910/W/19/3243939

Case Officer contact at the Planning Inspectorate:

Rachel Smith Tel: 0303 444 5538

Email: Getintouch@planninginspectorate.gov.uk

Yours sincerely,

Development Management
Dacorum Borough Council