

07 July 2020

### **SUMMONS**

Notice is hereby given that there will be a meeting of the **Town Planning Committee** on **Monday 13 July 2020** at **7.30 pm**.

The following business, as set out on the agenda below, will be considered and decisions made by Town Councillors using Zoom video conferencing.



Mrs J Harley  
Deputy Town Clerk

#### **MEMBERS:**

Councillors: G Stevens - Chair  
P White – Vice Chair  
A Armytage  
G Corry  
P de Hoest  
P Fisher  
J Jones

#### **SUBSTITUTES:**

Councillors: R Freedman  
M Hardinge  
N Woolner

Members of the public are invited to attend all meetings of the Town Council and it has put in place procedures to facilitate this for virtual meetings.

Anyone wishing to attend this Town Planning meeting should contact the Deputy Town Clerk for the meeting log in details. Email [deputyclerk@berkhamstedtowncouncil.gov.uk](mailto:deputyclerk@berkhamstedtowncouncil.gov.uk) and confirm your name, your address in Berkhamsted and details of any items on the agenda you wish to speak about. The cut off point for requests to join the meeting is **midday on the 13 July 2020**.

Alternatively, if you wish to comment on an item on this agenda by email, please do so by emailing [deputyclerk@berkhamstedtowncouncil.gov.uk](mailto:deputyclerk@berkhamstedtowncouncil.gov.uk) by **midday on the 13 July 2020**. Email comments will be passed to the Town Planning Committee ahead of the meeting.

## AGENDA

**TP 91/20** To receive **Apologies for Absence**

**TP 92/20** To receive **Declarations of Interest** regarding items on the agenda.

**TP 93/20 Minutes of the Previous Meeting** held on 22 June 2020 (previously circulated).

**TP 94/20 Chair's Communications**

### 1. Road Traffic Orders

#### **THE HERTFORDSHIRE (TEMPORARY CLOSING OF NEW ROAD, BERKHAMSTED) ORDER 2020**

NOTICE is given that Hertfordshire County Council intends to make an Order under Section 14(1) of the Road Traffic Regulation Act 1984, to prohibit all vehicular traffic from using that length of New Road, Berkhamsted from its junction with Station Road north eastwards for a distance of approximately 40 metres ("the Road").

An alternative route will be via Station Road, Brownlow Road, Whitehill and New Road.

The Order is needed because bridge inspection works are proposed to be executed on or near the Road.

If the Order is made, it shall come into force on 4 August 2020 for a period of up to 18 months. However, the restrictions specified shall only take effect at the times indicated by signs on or near the Road (papers included as an addendum to the agenda).

### 2. Tree Preservation Orders

None have been received.

### 3. Licensing

None have been received

### 4. Consultation on the New Draft Dacorum Borough Council's Strategic Design Guide Supplementary Planning Document

- i. To **note** the request to respond to the consultation for the Draft Dacorum Strategic Design Guide Supplementary Planning Document (SPD). The consultation information is on the Dacorum website:  
<https://www.dacorum.gov.uk/home/planning-development>
- ii. To **propose** that a small group of councillors from the Town Planning Committee and the Town Clerk/Deputy Town Clerk prepare a draft response for discussion at the next Town Planning meeting on the 3<sup>rd</sup> of August, so that it can be submitted to Dacorum by the closing date of 16<sup>th</sup> of August (papers attached).

## 5. Berkhamsted District Chamber of Commerce: Local Online Survey

To **note** this online survey, which has been created with the purpose of collecting feedback from residents and businesses regarding proposals which would be put forward to Hertfordshire County Council to:

- Pedestrianise the High Street on Saturday (Market Day) between the main cross roads and Castle Street by closing to all vehicles;
- Remove some of the parking bays in the High Street to increase space for pedestrians/shoppers.

The aim of these changes is to:

- Aid the post-Covid-19 recovery;
- Boost the local economy;
- Increase opportunities for businesses to extend trading areas;
- Encourage the local community to continue supporting local business safely.

The survey is available here: <https://www.surveymonkey.co.uk/r/berko-high-street>. The link will also be published on the Town Council website and Facebook page.

### TP 95/20 Multi Storey Car Park Update

To receive any updates.

### TP 96/20 Public Participation

To suspend Standing Orders to invite **public participation** on items on the agenda

### TP 97/20 To consider, for Resolution, forms and drawings for applications relating to the Town of Berkhamsted received from Dacorum Borough Council.

20/01639/FUL	<b>AMENDED/ADDITIONAL INFORMATION</b> New two storey dwelling, with accommodation at basement level, adjacent to 36 Kitsbury Road with associated landscaping (resubmission of 4/02135/19/FUL) 36 Kitsbury Road (EP)
20/01760/FUL	<b>AMENDED/ADDITIONAL INFORMATION</b> Addition of all-weather path around the perimeter of the playing field. (Amended scheme). Westfield Jmi School, Durrants Lane (CL)
20/01370/MFA	Construction of 16 apartments with landscaping Bank Mill (AP)
20/01461/FUL	Extension of existing property for use as a separate dwelling 20 Greene Walk (JS)
20/01487/FUL	First floor Rear Extension on 10, 11 and 12 New Street 10 -12 New Street (MS)

20/01495/FUL	Change of use from Doctor's Surgery (Use Class D1) to single residential dwelling (Use Class C3) and associated works Milton House, Doctors Commons Road (EP)
20/01629/FUL	New single-story private dwelling with integral garages. Homeland, 11A Meadway (RF)
20/01657/FUL	Installation of external lighting to the south, east and west facades of the multi-storey car park. Installation of light posts within the DDA parking area Public Car Park, Lower Kings Road (NG)
20/01677/FUL	Conversion of building to six self-contained flats, partial demolition of building at rear and construction of one dwelling Abeegale House, 13 Shrublands Road (JS)
20/01050/FHA	Loft conversion 30 Swing Gate Lane (JM)
20/01209/FHA	Alterations to garage including an external electric meter, replacement of the existing garage door with a wall, a new door, installation of velux window and internal works 39 Hill View (CL)
20/01537/FHA	Demolition of existing single storey glazed infill extension and other single storey rear projections. Construction of new rear infill extension, a new dormer extension to the rear roof pitch, replacement rear first floor sash windows and basement window with like-for-like double glazed, repainting the front of the house and removal of non-original ironmongery from the front of the house 3 Boxwell Road (MS)
20/01578/FHA	Single storey front extension 21 Egerton Road (NV)
20/01638/FHA	Two storey rear/side extension, single storey rear extension and replacement of windows 8 Lochnell Road (JS)
20/01709/FHA	First Floor level extension to side of existing building 60 Bridgewater Road (MS)
20/01713/FHA	2 storey side extension 6 Haynes Mead (AP)
20/01730/FHA	Replacement of existing first floor of chalet bungalow with new first floor on existing footprint to create two storey house. 22A Ashlyns Road (MS)
20/01739/FHA	Construction of a detached timber garden out-building 3 Headlands Drive (EP)
20/01799/FHA	Construction of new entrance gates and fencing 17 Anglefield Road (MS)

20/01679/RET	Retention of Garden Room 84 Shrublands Avenue (JS)
20/01554/ADV	Change of signage to reflect new business name 2 High Street (BC)
20/01540/LDP	Insertion of a new window to the front elevation at ground floor, in place of the existing garage door, with matching brickwork below. Insertion of new bifold doors to the rear elevation at ground floor, in place of existing door and window. Insertion of a new sloping rooflight and two sunpipes to the rear facing existing pitched roof. 14 Park Street (AP)
20/01599/TCA	T1 - Cherry tree - Reduce by 30% in height and Spread 8 Montague Road (JM)
20/01610/TCA	Work to trees 12 Middle Road (MS)
20/01694/TCA	T1 - Ash cut back towards boundary line by 3m Conservadent, 6B Highfield Road (NG)
20/01122/TPO	Fell tree 1A Shrublands Road (JG)
20/01524/TPO	Work to T1 Blue Cedar Tree Sunnyside Church, Ivy House Lane (NV)
20/01539/TPO	Works to trees. 127 High Street (NR)
20/01586/TPO	Works to Oak Tree Town End Shootersway Lane (NV)
20/01636/TPO	Works to trees Public Car Park Lower Kings Road (JR)

### **TP 98/20 Planning Appeals**

None have been received.

### **TP 99/20 Planning Appeal Decisions**

None have been received.

### **TP 100/20 Planning decisions**

Schedule included within the agenda.

JH 07/07/2020



Dear Town, Parish Clerks

## **CONSULTATION ON THE NEW DRAFT DACORUM STRATEGIC DESIGN GUIDE SUPPLEMENTARY PLANNING DOCUMENT**

### **What is this consultation about?**

Dacorum Borough Council is preparing new Design Guidance for development within the Borough. The first stage of this process is the 'Draft Dacorum Strategic Design Guide Supplementary Planning Document (SPD)' which outlines the Council's design expectations for high quality, inclusive and sustainable places that reflect and respond to Dacorum's local character.

It also provides detailed guidance for the design of commercial areas, and business and industrial units, to meet best practice.

Once adopted the Dacorum Strategic Design Guide SPD will be a material consideration in determining planning applications.

### **When can I comment and where is the document available?**

The consultation begins at 5pm on Friday 3<sup>rd</sup> July 2020 and closes at 11:59pm on Sunday 16<sup>th</sup> August 2020.

All information and documents relating to the consultation is available on the Council's website <https://www.dacorum.gov.uk/home/planning-development>

Dacorum Borough Council offices are currently closed to the public due to COVID-19. A copy of the document can be made available to view on request, please contact [strategic.planning@dacorum.gov.uk](mailto:strategic.planning@dacorum.gov.uk) or call (01442) 228660 to make arrangements.

### **How can I find out more?**

Please contact the Strategic Planning and Regeneration team if you have any questions or require further information:

*Email:* [strategic.planning@dacorum.gov.uk](mailto:strategic.planning@dacorum.gov.uk)

*Phone:* 01442 228660

*Address:* Strategic Planning and Regeneration Team, Dacorum Borough Council. The Forum, Marlowes, Hemel Hempstead, Hertfordshire, HP1 1DN.

**TP Agenda Item 100/20, Dacorum Planning Decisions Schedule**

Reference	Description	Date	Location	BTC Response	DBC Response	DBC Input Date	Appeal	Decision	Amended
19/02958/FHA	Single Storey and Part two storey rear extensions	23/12/2019	9 Queens Road	Concern	Granted	23/06/2020			
20/00524/FHA	Proposed ground floor rear and side infill extension, floor plan redesign and all associated works	30/03/2020	7 Queens Road	Objection	Granted	23/06/2020			
20/00889/RET	Raised terraced area with steps leading to garden. Rear single storey partly enclosed extension and outbuilding.	13/05/2020	Terrass, 34 Castle Hill	No Objection	Granted	23/06/2020			
20/00931/FHA	Part single, part two storey rear extension	13/05/2020	16 Highfield Road	No Objection	Granted	23/06/2020			
20/00937/FUL	Demolition of existing dwelling and outbuildings. Construction of six-bedroom family dwelling with two new outbuildings	13/05/2020	Little Kingshill, Kingshill Way	No Objection	Granted	23/06/2020			Yes
20/00945/FHA	Conversion of outbuilding to live work space	13/05/2020	11 Highfield Road	No Objection	Granted	23/06/2020			
20/00964/FUL	Construction of detached dwelling	13/05/2020	Highlands, Kings Road	Objection	Refused	23/06/2020			
20/00986/FHA	Rear single storey extension. Works to main entrance and loft conversion	13/05/2020	32 Ashlyns Road	No Objection	Granted	06/07/2020			Yes
20/00999/FHA	Single storey rear extension	13/05/2020	127 George Street	Concern	Granted	29/06/2020			
20/01072/FHA	Replacement canopy, single story rear extension, replacement terrace and steps, garage and loft conversions, changes to fenestration	27/05/2020	12 Anglefield Road	Concern	Granted	23/06/2020			
20/01089/TCA	Works to tree	27/05/2020	16 Park Street	Noted	Withdrawn	29/06/2020			
20/01255/TCA	Work to Lime trees (T5 and T6)	23/06/2020	The Limes 338 High Street	No Objection	No Objection	06/07/2020			
20/01264/TPO	Works to trees	23/06/2020	Woodside, Meadway	No Objection	Granted	06/07/2020			
20/01266/TPO	Works to oak trees	23/06/2020	South Lodge, Shootersway Lane	No Objection	Granted	06/07/2020			
20/01387/TPO	Works to Cedar Tree	23/06/2020	25 Oakwood	No Objection	Granted	23/06/2020			
20/01410/TCA	Works to trees	23/06/2020	Kings Road Evangelical Church, Kings Road	No Objection	No Objection	23/06/2020			