

BERKHAMSTED TOWN COUNCIL

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7 August 2018

SUMMONS TO ALL MEMBERS

Notice is hereby given that there will be a meeting of the **TRANSPORT and ENVIRONMENT COMMITTEE** held in the Council Chamber, Civic Centre, Berkhamsted, on **Monday 13 August 2018 at 7.30 pm** for the purpose of transacting the business set out in the agenda below and you are hereby summoned to attend.

Mrs J Mason
Town Clerk

MEMBERS:

Councillors: T Ritchie (Chair)
S Bateman
D Collins
F Earl
P Matthews
I Reay
G Yearwood

Substitutes: C Green
G Corry
J Jones

EX OFFICIO:

Councillor S Beardshaw - Town Mayor

THE PUBLIC ARE INVITED TO ATTEND ALL MEETINGS OF THE TOWN COUNCIL

AGENDA

OPENING MATTERS

- TE 67/18** To receive **apologies for absence**
- TE 68/18** To receive **Declarations of Interest** regarding items on the agenda
- TE 69/18** To approve the **minutes of the meeting** held on 11 June 2018
- TE 70/18** Actions taken following the 11 June meeting and briefing notes on other items on the agenda see Town Clerk's report. (Attached.)

TE 71/18 Chair's Communications

- (i) Chiltern Conservation Board - annual review and magazine
(040718)*
- (ii) Visit Herts | Our News and Activity
(060718)*
- (iii) LLATVCC News Sheet, Newsletter 50, July 2018 regarding the expansion of Luton Airport
(150718)*
- (iv) Rectory Lane Cemetery news bulleting July 2018 entitled "Rectory Lane Cemetery Project - Transformation truly underway"
(310718)*
- (v) Herts County Council – Walking in Herts bulletin August 2018
(300718)*
- (vi) Herts County Council - July edition of Public Health eNews
(310718)*
- (vii) HAPTC Bulletin July 20th
(310818)*
- (viii) Chilterns Heritage Festival
(300718)*
- (ix) HAPTC Bulletin July 27th
(300718)*
- (x) Fairtrade Berkhamsted closure – e-mail from the Fair Trade Foundation (forwarded by Mr C Talbot-Ponsonby) advising of a year's grace, with effect from 11 July 2018. During the year the Berkhamsted Group could be reconvened if volunteers should come forward.
(300718)*

*Date forwarded to councillors

TE 72/18 Public Participation

To suspend Standing Orders so that **members of the public might speak**

ENVIRONMENT

TE 73/18 **Play streets – Encouraging outdoor play**

- (i) To **receive** an update on this initiative from Cllr Stevens;
- (ii) To **consider** how take up of the scheme might be encouraged in Berkhamsted.

TE 74/18 **Disused football changing room in Gossoms End**

- (i) To **receive** a report from Cllr Bateman on the state of the changing room following his recent correspondence with a member of the public;
- (ii) To **consider** and agree steps that might be taken to improve building and surrounds.

TE 75/18 **Berkhamsted School – Volunteering**

- (i) To **receive** an update from the Town Clerk on recent discussions with the Community Service Coordinator for Berkhamsted School;
- (ii) To **express** support for the volunteering initiative
- (iii) To **suggest** possible volunteering opportunities to feed back to the Community Service Coordinator.

TE 76/18 **Neighbourhood Policing Stall Saturday 18 August 2018**

To **note** that the local police will be staffing a stall at the market on Saturday 18 August 2018 to advise on crime prevention action that individuals can take to avoid being victims of criminal activity such as pick pocketing and card fraud.

TRANSPORT

TE 77/18 **Parking Forum Issues**

Multi storey Car Park project update (Cllr T Ritchie)

TE 78/18 **Parking in disabled bays by market stall holders**

To **receive** and **consider** proposals from Cllr Corry

TE 79/18 **Displays of produce and goods outside premises in the High Street**

To **receive** and **consider** proposals from Cllr Corry

JEM070818

Berkhamsted Town Council
Transport and Environment Committee
13 August 2018
Clerk's Report

1. Actions taken following the 11 June 2018 meeting not covered on the agenda

TE 58/18 Plastic Free Berko – After the meeting I e-mailed Janice Marshall about the group's objectives and discussions that had taken place at the meeting. As a result, several members of the group met with Cllr Marshall at The Forum on 19 July and the note from that meeting was circulated to you on 31 July. The group's leader reported back that "the main issue was how local authorities right up to the County Councils could identify a stream of refuse that includes genuinely compostable forms of plastic".

A volunteer to join the steering group was sought from Town Councillors in an e-mail dated 27 June. Anyone interested should let me know.

TE 59/18 Play area at Normandy Drive/Dellfield – Work started on 6 August, somewhat disappointing to say the least following assurances that the work would be finished before the start of the school holidays. At a site meeting on 28 June Wicksteed blamed manufacturers and at that time thought the start date would not be until 13 August. It was then brought forward following expressions of concern. The Town Warden has circulated a note from the Town Council to Normandy Drive residents alerting them to the fact that work would be starting and that there will be a storage container located on the green in their road for the duration of the work; the surfacing material may also be prepared there. We'll take some photos of before and after for the newsletter.

TE 63/18 Winter gritting regime – Cllr Yearwood was actioned to contact Cllr Reay on this matter.

2. Briefing notes on 13 August agenda items.

TE 73/18 Play streets – encouraging outdoor play

This item originates from Cllr Stevens. Here is a brief extract from the Play England website outlining the operation and benefits of such schemes:

Street Play

Sometimes known as 'playing out sessions' or 'play streets' — Street Play is a simple, effective and low-cost way for children to be able to play out in the streets where they live. Local authorities can use their existing powers under road traffic legislation to allow temporary street closures at regular weekly or monthly intervals, typically for three hours at a time. Local parents and other residents act as marshals, allowing their neighbours to drive to and from their homes at walking pace, while through traffic is re-directed. The result is usually a significant increase in children

playing out and making friends on their street. In turn, adult neighbours get to know each other and community spirit grows.

TE 75/18 Berkhamsted School – Volunteering

Kathryn Tomlin, Community Service Coordinator and English Teacher, Berkhamsted School, who I met with on 27 June, has kindly prepared the following briefing note for the Committee:

To clarify what I am looking for - and to take to the Town Council meeting - see the following:

- *My role is to promote / organise / facilitate pupil volunteers in actions that support the local community (Berkhamsted town but also further afield: we have supported projects in Hemel and Watford)*
- *We aim to instil in our pupils the school value of serving others and be a useful resource for the town*
- *I am looking for more placements for Year 13 (age 17 and 18) volunteers in the local community for one hour a week between mid-November and April.*
 - o *Year 13 pupils are already volunteering in charity shops, primary schools (including 2 special needs schools in Hemel), St Francis Hospice, Ashlyns Care Home, Sunnyside Rural Trust, Open Door Community Space*
 - o *Placements for Year 13 volunteers need to assure that an adult is present at all times and sign a health and safety check-list*
 - o *References for pupils can be provided if necessary*
- *I am looking for opportunities for small groups of younger pupils (between age 11- 17) with volunteering opportunities in the local community at one-off events (i.e. litter picking after an event, serving refreshments at events, envelope filling or distributing, providing company or entertainment for senior citizens).*
 - o *Depending on the timing and duties undertaken, we may be able to provide a member/s of staff as the adult present. If pupils are not in the public view a DBS check may be needed for supervising adults.*

We have already discussed a number of possibilities and hope to meet again in the autumn term to take matters forward, depending of course on the outcome of discussions at the T&E meeting.