

BERKHAMSTED TOWN COUNCIL

**Minutes of a Meeting of the
TRANSPORT & ENVIRONMENT COMMITTEE**

Held via 'Zoom' remote video conferencing,

On Monday 17 August 2020 at 19.30 hrs

MEMBERS PRESENT:

Councillors W Conian (Chair)
 N Taylor (Vice Chair)
 S Cloughton
 P Fisher
 T Porter

ALSO PRESENT:

Town Councillors Cllr G Stevens (Town Mayor)

HCC Councillor Cllr I Reay (left meeting at 19.56 hrs)

Officer: T Noakes – Town Clerk

Absent: Cllr M Hardinge
 Cllr A Peeler

Opening Matters and Governance:

TE 38/20 Apologies for absence.

None received.

TE 39/20 Declarations of Interest.

None reported.

TE 40/20 Minutes of the meeting held on 15 June 2020.

Approved.

TE41/20 Chair's Communication

- (i) BTC submission to HCC (closure of A41 paths) – the question was asked, when will we receive a response to our BTC submission?. Post meeting – response will probably be received by the end of August 2020.

- (ii) The Town Clerk is to respond to the issues raised in writing by the resident about the hazards on Shootersway, the Kings Road/Shootersway junction and the bollards at the top of Cross Oak Road.

Action- Town Clerk

TE 42/20 Public Participation

No members of the public were present.

Standing orders were resumed by the Chair

TE 43/20 Hertfordshire County Councillor I Reay

Cllr I Reay gave the following update:

- (i) Confirmed that the £10K commitment from BTC for the Station Road upgrade had been received. The work was due to start in the next few weeks.
- (ii) 20mph zones – Councillors should continue to suggest new 20mph zones for roads across Berkhamsted. Conditions required for 20mph zones were being relaxed. There had been 2 suggestions from residents – both were for Cross Oak Road. Cllr Fisher asked if all schools should be in 20mph zones? Most are, but any that are not, could be suggested. Cllrs agreed that all of Lower Kings Road and Station Road should become a 20mph zone.

Action – Town Councillors

TE48/20 Wildflowers in verges

BTC is to provide HCC with a consolidated list of potential sites for the growing of wildflowers in verges. This should include the views of residents. The request for input from local residents would be communicated on our website and Facebook. Suggestions were also requested direct from ward councillors.

Action – Town Councillors

Cllr I Reay left the meeting at 19.56hrs

TE 44/20 Berkhamsted Castle Trust

The written update provided by Berkhamsted Castle Trust was discussed and noted (copy attached for website).

TE 45/20 Air quality monitoring – diffusion tubes & mobile monitoring devices

Committee approved a project to monitor air quality around some schools and known congested junctions in Berkhamsted. The project would use mobile monitoring devices over a period of time including current traffic conditions and when traffic volumes return to normal (a before and after comparison). The project outline and costs would be reviewed at the next T&E committee. The Town Clerk will also liaise with Chesham Town Council, who have previously completed their own air quality project.

Action – Town Clerk

TE46/20 Flooding around Victoria School –

The Town Clerk gave an update on a meeting he had with the Executive Headteacher at Victoria School. It was agreed that the Town Clerk would continue to attempt to facilitate improvements but it was clear that the onsite responsibility for drainage was the Castle Church of England Federation.

Action – Town Clerk

Transport

TE47/20 Parking Forum

The Town Clerk gave an update on the Multi-storey car park – mini roundabout in place, awaiting HCC Highways sign off. Expected opening early September 2020. The Town Clerk was to follow up with DBC to progress the issues raised by Mr Stephenson.

Action - Town Clerk

Environment

TE49/20 Climate Change Steering Group and Working Groups

A verbal update of the most recent meeting was given by the Chair. All group leaders are requested to submit updated budget figures (20/21), eg what they intend to spend this financial year, when, what cannot be spent and what should be reallocated – please send to Cllr W Conian by 14 September 2020, in time for the next F&P a week later.

Action – Working Group Chairs

TE 50/20 BTC Climate Emergency Event October 2021

Cllr W Conian confirmed that the dates for COP 26 are 1 – 12 November 2021. The date for our BTC event will be Saturday 9 October 2021.

TE51/20 Covid -19 Social Distancing Options for Berkhamsted

Discussions with HCC Highways and BDCC are ongoing. The objective continues to be to assist with social distancing and drive footfall to the High Street. Any closure of the High Street on Saturdays is a longer-term project. Cllr S Cloughton wanted to ensure that local resident's views were included in any future changes.

TE52/20 Street Cafe' - Licences and Market Trading High Street

Cllrs agreed that pavements must be legal, safe and accessible for residents and the recent increase in pavement space being used for retail/cafe space, must meet the licensing requirements.

Action - Town Clerk

TE53/20 BTC Project Plan – Working List

Cllrs agreed to send any activities/items that they considered to be projects to the Town Clerk, to add to the project register. A consolidated updated list would be published for F&P on the 21 September 2020.

Action - Councillors

TE 54/20 Close of Meeting

The meeting closed at 21.06hrs

Minutes approved at remote meeting on

Signed

Date

T&E Committee Minutes Actions – 17 August 2020

Reference	Action	Complete	Outstanding - Responsibility
41/20	Respond to residents' letter about hazards on Shootersway		Town Clerk
48/20	Wildflowers in verges		Town Councillors
45/20	Air Quality Monitoring – Liaise with Chesham TC and prepare costed proposals		Town Clerk
46/20	Flooding around Victoria School – liaise with Executive Headteacher		Town Clerk
47/20	MSCP – liaise with DBC ref Mr Stephenson's snagging list		Town Clerk
49/20	Climate Change working group chairs to update 2020/21 budget figures. Details to Cllr W Conian by 14 September 2020.		Working Group Chairs
52/20	Licensing requirements t's & c's		Town Clerk
53/20	Update project register		Town Councillors