

BERKHAMSTED TOWN COUNCIL

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15 October 2019

SUMMONS TO ALL MEMBERS

Notice is hereby given that there will be a meeting of the **TRANSPORT and ENVIRONMENT COMMITTEE** held in the Council Chamber, Civic Centre, Berkhamsted, on **Monday 21 October 2019 at 7.30 pm** for the purpose of transacting the business set out in the agenda below and you are hereby summoned to attend.

J.E. Mason

Mrs J Mason
Town Clerk

MEMBERS:

Councillors: W Conian (Chair)
N Taylor (Vice Chair)
S Cloughton
P Fisher
M Hardinge
A Peeler
T Porter

Substitutes: A Armytage
P de Hoest
R Freedman
N Woolner

THE PUBLIC ARE INVITED TO ATTEND ALL MEETINGS OF THE TOWN COUNCIL

- TE 66/19** To receive **apologies for absence**
- TE 67/19** To receive **Declarations of Interest** regarding items on the agenda
- TE 68/19** To approve the **minutes of the meeting** held on 19 August 2019.
- TE 69/19** Actions taken following the 19 August 2019 meeting not covered elsewhere on the agenda.
- TE 53/19 Hertfordshire County Council Cllr I Reay – The works programme has been posted on the website. The possible part funding of extension of footpath reconstruction to Bridgewater Road will be referred to the CIL Working Group.
- TE 55/19 (iii) Parking standards consultation – the Town Council’s response was sent to DBC following discussion at Town Planning on 27 August 2019.
- TE 56/10 (iv) (c) – The Moor – the proposed meeting has still to be arranged due to other pressures. In view of recent closures and once an update has been received from the project manager, it would be timely to arrange this meeting before the build up to Christmas.
- TE 57/19 Phasing of Traffic Lights at Kings Road/High Street/Lower Kings Road - The Town Clerk wrote to Andrew Freeman confirming agreement to the proposals regarding the £22,000 puffin light project and also regarding his department’s involvement in a longer term dialogue. He has also advised that the work on the lights has been commissioned and should soon be able to advise the Town Council of a start date. He is also currently seeking further information regarding the status on the work to progress the Road Traffic Order for waiting restrictions and the mini roundabout in Lower Kings Road,
- TE 59/19 (iii) CIL Working Group – the additional project proposals have been added to the list of possible CIL projects.
- TE 59/19 (v) Visit to CCTV Control Centre – Cllrs G Corry and N Woolner will be attending on 24 October 2019.

TE 70/19 Chair’s Communications

- (i) Environment Agency Report - River Bulbourne Low Flow Study August 2019 (forwarded to councillors via an e-mail from Ms S Holmes
*(28-8-19)
- (ii) Minutes of the Dacorum Environmental Forum quarterly meeting 5 Sept 2019
*(13-9-19)
- (iii) Walking in Hertfordshire September 2019
*(18-9-19)
- (iv) Berkhamsted and District Chamber of Commerce Autumn networking lunch Tuesday 29 October 12.30pm
*(20-9-19)

- (v) NALC Chief Executive's Bulletin 20 September 2019
*(20-9-19)
- (vi) NALC annual Conference 28/28 October 2019 reminder "Save the planet"
*(24-9-19)
- (vii) Herts County Council Press Release 24 September 2019 Sport England Chief Executive visits Hertfordshire's Active Ageing programme for Older Persons Day
*(25-9-19)
- (viii) Visit Herts | Our News and Activity Newsletter 27 September 2019
*(27-9-19)
- (ix) Tree Charter Newsletter 27 September 2019
*(27-9-19)
- (x) Chief executive's bulletin 27 September 2019
*(30-9-19)
- (xi) HAPTC Bulletin October 1 October 2019
*(1-10-19)
- (xii) Rectory Lane Project Bulletin No 27 October 2019
*(4-10-19)
- (xiii) Enjoy Dacorum Tourism Partnership - Next meeting date 31-10-19
*(4 October 2019)
- (xiv) NALC Chief Executive's Bulletin 4 October 2019
*(4-10 -19)
- (xv) Tring Climate change Event Victoria Hall, Akeman Street, Tring on Saturday 26th October between 10am and 3pm.
*(10-10-19)
- (xvi) Open Door Community Space's 'Campaign to End Loneliness Launch.' 28 October 2019 6pm to 7.30pm
*(14-10-19)
- (xvii) Invitation to the second annual conference of the Colne Catchment Action Network (ColneCAN) Friday 29th November 2019 10am – 4pm at Q Vardis, Old Mill Lane, Uxbridge, UB8 2JH
*(14-10-19)
- (xviii) 7 October e-mail from Project Officer (Colne Rivers), Groundwork South asking for suggestions re kingfisher nesting box locations on the Bulbourne
*(14-10-19)
- (xix) London Luton Airport Runway Consultation 16 October – 26 December 2019. There will be an event at the Civic Centre Berkhamsted on Friday 8 November 2019 from 3 pm – 7 pm.

*date circulated to councillors

TE 71/19 Public Participation

To suspend Standing Orders so that **members of the public might speak**

REPORTS FROM OTHER BODIES

TE 72/19 Hertfordshire County Councillor I Reay

- (i) To **receive an update report** on HCC issues from Cllr Reay. To include reference to recent issues raised: **dropped kerb** provision in the Castle Street/Station/ Station Road area causing difficulties for people with mobility scooters; recent concerns regarding **school buses** obstructing Castle Street and the possibility of a **one way system** in the Town Centre; extending the **20mph zone** and Town Council suggestions for roads to be included; flooding/mud **adjacent to Victoria School** which is still causing problems on the path linking Butts Meadow to Prince Edward Street.
- (ii) To **consider** any actions arising from the report

TE 73/19 Berkhamsted Castle Trust

To receive **an update report** on any issues relating to the above.

TRANSPORT

TE 74/19 Parking

- (i) Parking Forum

The MSCP Project Manager has been requested to advise of his availability to attend a meeting at an early opportunity
- (ii) Multi storey car park project and The Moor Temporary car park

To **receive** an update on the project from DBC councillors present as appropriate and to consider invitees to the meeting referred to in TE 69/19 above.

TE 75/19 Community Bus Service (WC)

- (i) To **receive** an update report from the Cllr W Conian, with particular reference to the recently launched survey;
- (ii) To also **note** that Hertfordshire County Council and the county's bus operators are proposing to enhance the bus network in Hertfordshire. A consultation is open from 16 October 2019 – 10 November 2019. [Click here](#) for a link to the consultation;
- (iii) To **consider and agree** any further action relating to the above consultation.

ENVIRONMENT

TE 76/19 Air quality monitoring – trial diffusion tubes

- (i) Following the Town Clerk's 25 June 2019 e-mail to DBC's Chief Executive Sally Marshall and the reminder sent on 5 August 2019, to **note** that there has now been an e-mail exchange between the Town Clerk and Group Manager, Environmental and Community Protection. Specifically, regarding the Town Council's invitation for DBC to conduct a pilot trial whereby diffusion tubes are mounted as tandem pairs – one at head height in the same locations as current with Lower Kings Road being suggested as a pilot location. On 11 October the Group Manager wrote:

Obviously, there will be a resource implication locally with the additional time and additional funding required to duplicate the results. The results will not be able to be used in our standard reporting and does not fit into the measures we are prioritising for our Draft Air Quality Action Plan. As discussed, the need for monitoring and the requirements to ensure that this data is comparable is set at a national level not a local one, therefore the data would need to be elevated to a national level to bring about changes, and I fear that the data set would be too small to bring about a change in national policy. I would appreciate it if the committee could clarify the reason for the request so we can understand the specific concerns, we may then be able to clarify or direct them to someone more able to address the concerns.

- (ii) In light of the above, **to consider** the Town Council's response, in particular regarding the resourcing implications mentioned.

TE 77/19 Tree issues in Berkhamsted

As reported previously, the meeting scheduled for 19 August 2019 with Mr D Austin of DBC had to be postponed. To **note** that numerous e-mails and telephone calls have been made to rearrange the meeting. An update will be given at T & E.

TE 78/19 Climate Change Steering Group and Working Groups

- (i) To **receive, consider and approve** the notes of recent meetings of the following Working Groups:
- (a) Energy Working Group 26 September 2019 (circulated to councillors 14-10-19)
 - (b) Habitats Working Group 25 September 2019 (to follow)
 - (c) Travel Working Group 2 October (to follow)
- (ii) Working Group Terms of Reference

To **note** the revisions to the terms of reference agreed at Full Council on 2 September 2019.

TE 79/19 Memorial bench installation

To **note and comment** on arrangements discussed between the Town Clerk and a member of the public

TE 80/19 Plastic Free Berko

To **receive** an update from the most recent meeting.

TE 81/19 Angle Passage Flower Bed

To **RESOLVE** that the Town Clerk should write a letter of thanks to Mrs S Garrett thanking her for maintaining, on a voluntary basis, the Angle Passage flower bed (photos were circulated to Councillors on 15 October 2019).

TE 82/19 Canal and Riverside Partnership

Although CARP reports to Full Council members will be interested in the following recent developments:

- (i) To **receive** a report following a meeting with the Canal and River Trust Engagement Officer on Friday 11 October 2019 at 2 pm, attended by The Town Clerk, Cllr G Stevens, Cllr N Taylor and Cllr R Freedman;
- (ii) To **note** recent correspondence with the Chiltern Conservation Board Chalk Stream Officer;
- (iii) In the light of discussion the Town Clerk will review the Terms of Reference of the Canal and Riverside Partnership for approval at Full Council;
- (iv) Arrangements will also be made for a meeting of CARP.

BUDGET PREPARATION

- TE 83/19** To **note** that Cllr W Conian has asked the chairs of the three working groups of the Climate Change Steering Group to bring forward project proposals and associated costs to the Steering Group meeting scheduled for 4 November 2019. These would then be included in proposals for consideration by F & P and Full Council during budget and precept discussion.

JEM 15-10-19