

BERKHAMSTED TOWN COUNCIL

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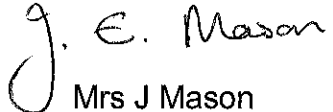
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13 March 2018

SUMMONS TO ALL MEMBERS

Notice is hereby given that there will be a meeting of the **TRANSPORT and ENVIRONMENT COMMITTEE** held in the Council Chamber, Civic Centre, Berkhamsted, on **Monday 19 March 2018 at 7.30 pm** for the purpose of transacting the business set out in the agenda below and you are hereby summoned to attend.


Mrs J Mason
Town Clerk

MEMBERS:

Councillors: S Beardshaw (Chair)
 S Bateman
 F Earl
 P Matthews
 I Reay
 T Ritchie
 G Yearwood

Substitutes: J Jones
 D Collins
 G Corry

EX OFFICIO:

Councillor Mrs C Green - Town Mayor

THE PUBLIC ARE INVITED TO ATTEND ALL MEETINGS OF THE TOWN COUNCIL

AGENDA

OPENING MATTERS

- TE 20/18** To receive **apologies for absence**
- TE 21/18** To receive **Declarations of Interest** regarding items on the agenda
- TE 22/18** To approve the **minutes of the meeting** held on 29 January 2018
- TE 23/18** To **note** the actions taken following the 29 January 2018 meeting not covered elsewhere on the agenda:

TE 07/18 – Butterflies for Berkhamsted: Sue Taylor's presentation was discussed at the Allotment Management Team Meeting on 19 February. Other sites which the Town Council maintains have recently been inspected by the Town Clerk, Town Warden and Sunnyside Rural Trust's CEO with a view to drawing up butterfly/bee friendly planting schedules.

TE 13/18 - Thomas Coram and Victoria Schools Consultation: The outcome of the consultation is that the schools' governors voted to proceed with establishing a single governing body called Castle Church of England Federation to oversee both schools.

TE 16/18 - Japanese Knotweed: Guidance for land and property owners is now available on the website and from the Town Council office.

TE 24/18 **Chair's Communications**

- (i) West Herts Urgent Care Consultation Schedule
(2 February 2018)*
- (ii) Minutes of the Dacorum Environmental Forum quarterly meeting 22 February 2018
(1 March 2018)*
- (iii) Notice of Berkhamsted Citizens' AGM - 14 March
(1 March 2018)*
- (iv) Hertfordshire PCC Newsletter, March 2018
(1 March 2018)*
- (v) News from Herts and Middlesex Wildlife Trust - March 2018
(7 March 2018)*
- (vi) 20 February e-mail from Christopher Talbot-Ponsonby, Treasurer, Fairtrade Berkhamsted, advising that the Steering Group has wound up and Berkhamsted no longer has Fairtrade status.
(7 March 2018)*
- (vii) The Hospice of St Francis - April news
(7 March 2018)*

- (viii) Advice March 2018 from UK Power Networks: "Ever wondered how your relative would cope during a power cut?"
(090318)*
- (ix) HCC press release: Breaking news - Hertfordshire to benefit from new tourism project.
(090318)*
- (x) Berkhamsted Chamber of Commerce – Reminder about Chamber Breakfast - Wednesday 14 March.
(090318)*

TE 25/18 Public Participation

To suspend Standing Orders so that **members of the public might speak**

ENVIRONMENT

TE 26/18 Replacement of trees in High Street

To **note** that DBC's Trees & Woodlands Team Leader has advised that work on the three tree pits is scheduled for the week commencing 13 March 2018. The tree planting will follow. The contractors have been asked to telephone the Town Clerk when they are on site.

TE 27/18 Play area at Normandy Drive/ Dellfield

- (i) To **note** that a site meeting with a member of DBC's Neighbourhood Action & Children's Services Team has been scheduled for Friday 16 March 2018.
- (ii) To **receive** feedback from that meeting.

TE 28/18 Requirement for Fencing around The Moor Play Area in Berkhamsted

To **note** that the inspector's safety report has not yet been received by DBC.

TE 29/18 Castle Site Working Group

- (i) To **note** that the 7 March 2018 meeting was cancelled;
- (ii) To **receive** a verbal update from Cllr P Matthews;
- (iii) To **resolve** that the Town Clerk should write to English Heritage's Chief Executive urging EH to make funds available in the new financial year to enable the production of a Conservation Management Plan.

TRANSPORT

TE 30/18 Berkhamsted Town Council Parking Forum

- (i) To **receive** the minutes of the meeting held on 19 February 2018 (attached);
- (ii) Multi Storey Car Park - To **note** that DBC are proposing to create temporary parking at The Moor. These proposals are currently being discussed with HCC.
- (iii) To **receive** any further updates if available.

JEM 130318

MINUTES OF A MEETING OF THE BERKHAMSTED PARKING FORUM, HELD ON
MONDAY, 19 FEBRUARY 2018

ATTENDANCE: David Carter, Clive Birch, Paul Crosland, G Stevens, I Reay, T Ritchie

APOLOGIES: Ian Stephenson, Wendy Conian

1 - 4. MSCP - The meeting discussed fully the issues arising following the award of the building contract to Huber and examined the drawings and information in the files assembled for Councillors and PF use by the BTC office.

CB said that he had worked with Huber on a number of contracts and said that they were one of the leading contractors in this field, with good experience; he highlighted some of the features of the contract, which he had learned from the documentation, including:

- i. the construction would be column-free - clear span
- ii. the bay sizes varied between 2.5m and 2.3/2.35m - there was concern over the smaller bay sizes
- iii. there was no indication what the "provisional sums" were applied to
- iv. there was no clear indication about the provision of "channelling" for the future provision of electric car charging points
- v. the height of the building seemed in places to exceed the approved planning dimensions by a small amount
- vi. question of how window cleaning would be easily undertaken
- vii. question over the suitability of the steelwork being white-painted

The provision of the details and the agreement to this by the contractor was welcomed and the meeting hoped that this approach to the PF involvement would continue.

Discussion took place, following up BTC's Planning Committee comments about the disruption to businesses over the re-scheduled building timetable and ways to mitigate the

disruption by providing temporary alternative places and altering some existing parking space rules (e.g. St Johns Well Lane)

Councillors at the meeting were asked to seek a meeting with the project and parking officers to ensure that our local input was considered before any change decisions were made.

5. Bridgewater Road CPZ - Ian Reay confirmed that this was being undertaken by HCC, supported by funding from HCC, BTC and DBC; it was unlikely that the initial consultation would take place before the new financial year (from April 2018)

6. Discussion of introduction of additional 20mph zones

7. IR reported that a speed monitor unit would be employed at various locations (update: one now in place in Kings Road at Ashlyns Road junction on approach to schools sites)

Discussion that the PF activities be reported in a future town Council Newsletter

8. Next meeting: TBA but TR suggested that we should seek the MSCP team to come to update on the items covered in 1 - 4.

Tom Ritchie