

# **BERKHAMSTED TOWN COUNCIL**

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13 August 2019

## **SUMMONS TO ALL MEMBERS**

Notice is hereby given that there will be a meeting of the **TRANSPORT and ENVIRONMENT COMMITTEE** held in the Council Chamber, Civic Centre, Berkhamsted, on **Monday 19 August 2019 at 7.30 pm** for the purpose of transacting the business set out in the agenda below and you are hereby summoned to attend.

Mrs J Mason  
Town Clerk

### **MEMBERS:**

Councillors: W Conian (Chair)  
N Taylor (Vice Chair)  
S Cloughton  
P Fisher  
M Hardinge  
A Peeler  
T Porter

Substitutes: A Armytage  
P de Hoest  
R Freedman  
N Woolner

**THE PUBLIC ARE INVITED TO ATTEND ALL MEETINGS OF THE TOWN COUNCIL**

- TE 47/19** To receive **apologies for absence**
- TE 48/19** To receive **Declarations of Interest** regarding items on the agenda
- TE 49/19** To approve the **minutes of the meeting** held on 17 June 2019.
- TE 50/19** Actions taken following the 17 June 2019 meeting not covered elsewhere on the agenda.

TE 36/19 (iv) Why Not Water Affinity Water Manifesto – website suitable material was not available. However, the information was added to the AMT agenda on 8 July 2019;

TE 39/19 (ii) Clean Air Day 2019 - Publicity material was posted on Town Council notice boards and website.

TE 41/19 Items raised by members of the public – All actions listed have been undertaken.

TE 43/19 Footpath Application – Chesham Playing Fields, DAC/155/MOD Right of Way Appeal – The Town Clerk drafted a response to the Planning Inspectorate supporting the original application. This was approved at the Town Planning Committee on 19 July and then sent to the Planning Inspectorate who have confirmed receipt.

**TE 51/19 Chair's Communications**

- (i) Berkhamsted Chamber, Summer Networking Lunch - Tuesday 20th August 2019  
\*(9 July 2019)
- (ii) Notification from DBC that arising from the Public Spaces Protection Order (Dogs) signage is now being installed. at locations in Berkhamsted.  
\*(15 July 2019)
- (iii) BDCC Parking Survey  
\*(17 July 2019)
- (iv) Public Health eNews - a newsletter from Hertfordshire's Public Health Service  
\*(12 July 2019)
- (v) Tree Charter Woodland Trust Newsletter – Plan Greener Communities in July  
\*(12 July 2019)
- (vi) NALC newsletter 17 July 2019 dated 17 July 2019  
\*(29 July 2019)
- (vii) Berkhamsted Citizens Association Newsletter July 2019  
\*(29 July 2019)
- (viii) NALC Newsletter 19 July 2019

\*(29 July 2019)

- (ix) Chiltern Society Events - Summer Holidays 2019  
\*(29 July 2019)
- (x) Latest news from Chiltern Countryside Group on HS2, London Luton & Heathrow airports  
\*(29 July 2019)
- (xi) Invitation: Hertfordshire Forward Conference 2019 | Reshaping our town centres: fit for the future | 10 October.  
\*(1 August 2019)
- (xii) NALC Chief Executive bulletin  
\*(2 August 2019)
- (xiii) Herts Year of Culture 2020 - Information Event  
\*(09-08-19)  
\*date circulated to councillors

#### **TE 52/19 Public Participation**

To suspend Standing Orders so that **members of the public might speak**

#### **REPORTS FROM OTHER BODIES**

#### **TE 53/19 Hertfordshire County Councillor I Reay**

- (i) To **receive an update report** on HCC issues from Cllr Reay (to include yellow lining in Bridgewater Road; the possibility of the Town Council making comments regarding a sustainable travel plan for the town; possibility of a Town Council contribution to repairs Footpath Berkhamsted 36).
- (ii) To **consider** any actions arising from the report

#### **TE 54/19 Berkhamsted Castle Trust**

To receive **an update report** on any issues relating to the above from Mr P Matthews, the Town Council appointed trustee.

#### **TRANSPORT**

#### **TE 55/19 Parking**

- (i) Parking Forum  
  
To **receive, review and adopt** the minutes of the Parking Forum meeting held on 12 June 2019 (circulated 10 July 2019).
- (ii) Multi storey car park project  
  
To **receive** an update on the project from DBC councillors present as appropriate;

- (iii) Parking standards consultations – following discussions at the Town Planning Committee on 5 August, it was decided to set up a working group in order to draft a response to Dacorum’s draft parking standards document for sign off at the next Town Planning meeting on the 27th of August. The deadline for responses to the borough is the 30 August. An invitation is therefore extended to any members of the T&E Committee who would wish to join this group.
- (iv) Impact of current, temporary parking arrangement at The Moor on businesses and others during the construction of the MSCP
  - (a) To **note and consider representations** from the proprietor of Home and Colonial, made on behalf of businesses in the Town, regarding the adverse effect of the current temporary parking regime on businesses in the Town;
  - (b) In conjunction with these concerns **to note and consider communications** from members of the public expressing dissatisfaction with the temporary arrangements;
  - (c) **Motion** before Cllr P White that this council believes that the placement of a temporary car park on Berkhamsted Moor was a poor solution to the temporary reduction in parking availability, which has resulted in the significant loss of amenity, and is considered an eyesore by many local residents. Furthermore, the temporary car park has not been effective in providing adequate facilities for those wishing to visit Berkhamsted Town Centre during the construction of the multi-storey car park. This Council believes that any future strategies for enabling visitors to Berkhamsted town centre should include the provision for alternative modes of transport, and shared transport services.

**TE 56/19 Community Bus Service (WC)**

To receive an update report from the 15 July meeting (notes to follow).

**TE 57/19 Phasing of Traffic Lights at Kind Road/High Street/Lower Kings Road**

To **receive** an update following the meeting with Hertfordshire County Council representatives on 14 August and **to consider and agree** any future action as appropriate.

**ENVIRONMENT**

**TE 58/19 Air quality monitoring and Clean Air Day (WC)**

A response to the Town Clerk’s 25 June 2019 e-mail to DBC’s Chief Executive Sally Marshall has still to be received. A reminder was sent on 5 August 2019.

## TE 59/19 CIL Working Group

- (i) CIL Working Group notes 26 June 2019 meeting – **to receive and adopt** (circulated 8 July 2019);
- (ii) To **review and consider** actions arising;
- (iii) Since that meeting two more suggestions have been received to be added to the list of possible projects: Additional public toilets in Berkhamsted (suggested by a members of the public to HCC Cllr I Reay) and improvements to the state of the River Bulbourne (suggested by Ms J Jones, Berkhamsted Litter Pickers);
- (iv) To **note** that water fountain provision at Butts Meadow is a project already put forward for CIL spending and is one of the projects currently being investigated by staff at the Town Council. Cllr P White has also suggested asking other organisations to consider such provision outside their properties eg Berkhamsted Station, Waitrose, Tesco and M & S. To **agree** that the list of possible locations be extended as suggested pending the outcome of investigations.
- (v) Visit to DBC's CCTV Control Centre. At the meeting DBC officers invited councillors to visit the Control Centre and Councillors should advise the Town Clerk if they would like to attend.

## TE 60/19 Tree issues in Berkhamsted

Following the previous meeting and the Town Clerk's 1 July e-mail to DBC's Mr D Austin, **to receive** a report of the meeting at 2 pm on Tuesday 19 August.

## TE 61/19 Berkhamsted Heritage Hub Presentation 20 July 2019

To **receive a verbal** report from The Town Mayor who attended the presentation.

## TE 62/19 Castle Liaison Group Meeting 28 June 2019

To **receive and approve** the minutes of the final meeting of the Castle Liaison Group (previously circulated).

## TE 63/19 Cotton Reusable Bags (Cllr P White)

- (i) To **note** that many people are given free cotton bags for free at various events and that many people would like to reduce their use of plastic bags. Therefore, that supporting schemes to recycle and reuse these bags would be beneficial to the Berkhamsted community.
- (ii) The Council is asked to discuss and as appropriate agree that:

- councillors or Town Council staff should approach charity shops and local retailers, with a view to encouraging the collection and re-sell of cotton bags (a charitable donation could also be considered);
- the council shall not make any commitments to operating the scheme, but councillors and the council are encouraged to help promote the scheme and any participants;
- no budget is foreseen, however participants may return to the council with a motion for financial assistance at a future date if needed.

**TE 64/19      Climate Change Steering Group**

To **receive, consider and approve** the notes of the inaugural meeting held on 8 July 2019 (circulated 7 August 2019). A further meeting has also been scheduled for 14 August 2019. An update will be given by Cllr W Conian at the T & E meeting.

JEM 13-08-19