

# **BERKHAMSTED TOWN COUNCIL**

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161 High Street  
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HP4 3HD

11 August 2020

## **SUMMONS TO ALL MEMBERS**

Notice is hereby given that there will be a meeting of the **TRANSPORT and ENVIRONMENT COMMITTEE** to be held via 'Zoom' remote video conferencing on Monday 17 August 2020 beginning at 19.30hrs for the purpose of transacting the business set out in the agenda below and you are hereby summoned to attend.



Tony Noakes  
Town Clerk

### **MEMBERS:**

Councillors: W Conian (Chair)  
N Taylor (Vice Chair)  
S Cloughton  
P Fisher  
M Hardinge  
A Peeler  
T Porter

Substitutes: A Armytage  
P de Hoest  
R Freedman  
N Woolner

**Members of the public are invited to attend all meetings of the Town Council and it has put in place procedures to facilitate this for virtual meetings.**

Anyone wishing to speak at this meeting should contact the Town Clerk for the meeting log in details. Email [townclerk@berkhamstedtowncouncil.gov.uk](mailto:townclerk@berkhamstedtowncouncil.gov.uk) and confirm your name, your address in Berkhamsted and details of any items on the agenda you may wish to speak about. The cut off point for requests to join the meeting is midday on the 17 August 2020.

Alternatively, if you wish to comment on any item on this agenda by email, please do so by emailing [townclerk@berkhamstedtowncouncil.gov.uk](mailto:townclerk@berkhamstedtowncouncil.gov.uk) by midday on the 17 August 2020. Email comments will be passed to the Town Council Members.

**TE 38/20** To receive **apologies for absence**.

**TE 39/20** To receive **Declarations of Interest** regarding items on the agenda.

**TE 40/20** To approve the **minutes of the meeting** held on 15 June 2020.

#### T&E Minutes Actions – 15 June 2020

| Reference | Action   | Complete | Outstanding - Responsibility  |
|-----------|--|----------|-------------------------------|
| 25/20     | Contact CART with Station Road resident's concerns   | X        |                               |
| 25/20     | Reply to resident about CPZ question   | X        |                               |
| 34/20     | BTC submission to HCC – Closure of A41 Paths   | X        |                               |
| 26/20     | Suggestions for 20mph zones to Cllr I Reay   |          | Ongoing - Councillors         |
| 26/20     | BTC £10K contribution to Station Road upgrade was not dependent on DBC contribution. Cllr I Reay has been sent email confirmation of BTC £10K commitment | X        |                               |
| 30/20     | Gulley Clearance Policy  |          | Meeting with HCC – Town Clerk |
| 31/20     | Kings Road/Shootersway Junction- Safety concerns   | X        |                               |

**TE41/20 Chair's Communications**

- (i) BTC submission to HCC (Closure of A41 paths).
- (ii) Residents letter raising hazards on Shootersway.

**TE 42/20 Public Participation**

To suspend Standing Orders so that **members of the public might speak**

**REPORTS FROM OTHER BODIES**

**TE 43/20 Hertfordshire County Councillor I Reay**

- (i) To **receive an update** on HCC issues from Cllr I Reay, HCC.
- (ii) To **consider** any proposals arising

**TE 44/20** Berkhamsted Castle Trust  
To receive **an update** on any issues relating to the above – **Town Clerk**

**TE 45/20** **Air Quality Monitoring – diffusion tubes & mobile monitoring devices**  
Paper attached – for decision.

**TE 46/20** **Flooding around Victoria School**  
Update by Town Clerk.

#### **TRANSPORT**

**TE 47/20** **Parking Forum**  
(i) MSCP Update – **Town Clerk**

**TE 48/20** **Wildflowers in Verges**  
(i) To receive an update – **Cllr W Conian**

#### **ENVIRONMENT**

**TE 49/20** **Climate Change Steering Group and Working Groups**  
(i) To **receive, consider and approve** as appropriate any notes of recent meetings of the CCSG and Working Groups. (Chairs will be asked to give a brief verbal update at the meeting if present).

**TE 50/20** **BTC Climate Emergency Event October 2021**  
(i) Provisional date for event is Saturday 9 October 2021 (COP 26 is the 1-12 November 2021 at Glasgow).

**TE 51/20** **Covid-19 Social Distancing Options for Berkhamsted**  
(i) Cllr W Conian will update the Committee on recent discussions with HCC Highways.

**TE 52/20** **Street Café Licences and Market Trading on High Street**  
(i) BTC approach to the increase in applications and resident complaints – **Town Clerk.**

**TE 53/20** **BTC Project Plan – Working List**  
(i) Review the list of current outstanding projects for BTC and recommend priorities prior to going to Full Council for approval (Spreadsheet will be issued before meeting).

TN 11-08-20