

BERKHAMSTED TOWN COUNCIL

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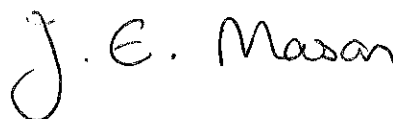
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11 February 2020

SUMMONS TO ALL MEMBERS

Notice is hereby given that there will be a meeting of the **TRANSPORT and ENVIRONMENT COMMITTEE** held in the Council Chamber, Civic Centre, Berkhamsted, on **Monday 17 February 2020 at 7.30 pm** for the purpose of transacting the business set out in the agenda below and you are hereby summoned to attend.



Mrs J Mason
Town Clerk

MEMBERS:

Councillors: W Conian (Chair)
N Taylor (Vice Chair)
S Cloughton
P Fisher
M Hardinge
A Peeler
T Porter

Substitutes: A Armytage
P de Hoest
R Freedman
N Woolner

THE PUBLIC ARE INVITED TO ATTEND ALL MEETINGS OF THE TOWN COUNCIL

- TE 01/20** To receive **apologies for absence**
- TE 02/20** To receive **Declarations of Interest** regarding items on the agenda
- TE 03/20** To approve the **minutes of the meeting** held on 16 December 2019.
- TE 04/20** Actions taken following the 16 December 2019 meeting not covered elsewhere on the agenda.

TE88/18, (also TE 69/19 & TE 57/19) – work on traffic lights at junction to convert to “Puffin” installation. As advised in A Freeman’s 22 January 2020 e-mail to the Town Clerk further funding has become available. So, following subsequent consultation within the Town Council and the MSCP project team it has been agreed that a more comprehensive upgrade of all the signals equipment (posts, signals, controllers, push buttons etc) will therefore take place.

The upgrade is limited to the signals hardware and controller so will be an aesthetic improvement and obviously all hardware being replaced will provide a considerably longer lifespan as well as improving reliability which can always be an issue as equipment ages. It will not produce a sea change in the junction operation but the originally smaller scope upgrade was not going to deliver that either.

The downside is that as this funding was unexpected HCC would not be able to carry out the full refurb in February as planned as there is considerably more planning and design involved. It is more likely to be implemented in May/June – subject to network approval.

TE91/19 Flooding around Victoria School – At short notice the Town Clerk applied for and was granted £1,000 P3 funding (Parish Paths Partnership) to carry out work at the rear of Victoria School. This work will be undertaken via DBC. Once the adjustments to the drainage are implemented DBC will be able to access whether any additional work is required from them.

TE 94/19 (A) White Lining – The list of sites requiring refreshed lining has been sent to HCC.

TE 94/19 (B) Air quality monitoring – trial diffusion tubes – The Town Clerk is liaising with ITP Energised about additional/parallel data gathering and the collection of data at lower levels using a hand held device. Additional data collection at sensitive locations eg schools is also being explored. An estimate of costs is awaited. She will report back for further discussion once all the details are available.

TE 95/19 Planting of Wild flowers in Verges – Both HCC and DBC would be receptive to this proposal. (DBC mow the verges for HCC.)

TE 05/20 Chair’s Communications

- (i) **BDCC Networking Lunch - 19th February 2020**
*(08-01-20)

- (ii) Hertfordshire Forward Conference Report 2019
*(07-02-20)
- (iii) NALC Study Tour 2020/21
*(10-01-20)
- (iv) NALC Chief Executive's Bulletin 10 January 2020
*(10-01-20)
- (v) HCC Press release re Fostering entitled "Have you got Something Missing in your life?"
*(14-01-20)
- (vi) HCC e-mail dated 16-01-20 re BRG190024 Ravens Lane Canal Bridge - Essential Bridge Works. Commencing 6 February 2020 for approximately 6 weeks.
*(17-01-20)
- (vii) Rectory Lane Cemetery Project Bulletin January 2020
*(20-01-20)
- (viii) NALC Chief Executive's Bulletin 24 January 2020
*(24-01-20)
- (ix) NALC chief Executive's Bulletin 31-01-20
*(31-01-20)
- (x) Chiltern Society – Exciting events Across the Chilterns
*(5-02-20)
- (xi) Network Rail tree works adjacent to Ellesmere Road. The Chair has received a letter from a George street resident asking that the town Council request replacement planting in mitigation;

To **discuss the above and agree** any action, as required.

TE 06/20 Public Participation

To suspend Standing Orders so that **members of the public might speak**

REPORTS FROM OTHER BODIES

TE 07/20 Hertfordshire County Councillor I Reay

- (i) To **receive a written update report** on HCC issues from Cllr I Reay, HCC, to include input from Cllr W Conian and the Town Clerk who met with Cllr Reay on 28 January 2020;
- (ii) To **consider** any proposals arising

TE 08/20 Berkhamsted Castle Trust

To receive **an update report** on any issues relating to the above.

TRANSPORT

TE 09/20 Parking Forum

- (i) MSCP Update
- (ii) Response to MSCP TRO consultation on charges and hours (circulated to Town Councillors 17 January 2020).

TE 10/20 Gulley Clearance Policy- Berkhamsted Town Council 19/HCS/859

- (i) To **receive, consider and discuss** the 21 January response from HCC's Assistant Asset Manager Drainage, Highways Operations , Environment & Infrastructure regarding the matters (circulated to Town Councillors 7 February 2020);
- (ii) To **agree** that, as suggested by the Assistant Asset Manager, a site meeting should be arranged with HCC to discuss;
- (iii) To **agree** who should attend from the Town Council and how best to prepare a list of gullies that should receive more frequent maintenance for discussion at that meeting.

TE 11/20 Kings Road/Kingshill Way/Shootersway junction safety concerns regarding the left turn from Kings Road into Shootersway

- (i) Whilst acknowledging that the lights are a great improvement, to **discuss** concerns regarding the above which have been raised intermittently by members of the public since the lights were installed in 2017. The key issue is that when waiting to turn right a green light can be visible indicating that it is safe to turn, when in fact the traffic coming from the A41/Chesham Road has priority;
- (ii) To **agree** that this should be raised with HCC with a view to improving the signage so that drivers do not assume incorrectly they have the right of way at this point.

TE 12/20 BTC Statement on Sustainable Travel within Berkhamsted

To **note** that Cllr W Conian has commenced work on drafting the above for future discussions.

ENVIRONMENT

TE 13/20 Tree issues

- (i) Update on continued discussions with DBC, including information about proposals for tree planting in the coming season (Cllr Cloughton);
- (ii) Urban Trees (Town Clerk).

TE 14/20 Climate Change Steering Group and Working Groups

- (i) To **receive, consider and approve** as appropriate any notes of recent meetings of the CCSG and Working Groups. (Chairs will be asked to give a brief verbal update at the meeting if present):
 - (a) Climate Emergency Steering Group: Meeting scheduled for 10 February 2020;
 - (b) Energy Working Group: Meeting scheduled for 10 February 2020. Details have also been received regarding group members' liaison with local schools regarding energy assessment and potential use of solar panels. (Circulated to Town Councillors 7-02-20);
 - (c) Habitats Working Group: 14 January 2020 meeting. (Circulated to Town Councillors 7-02-20);
 - (d) Travel Working Group 2 October – notes to follow.
- (ii) Reminder about GDPR responsibilities associated with running working groups;
- (iii) Community Bus Project Update (WC).

TE 15/20 Keep Britain Tidy Great British Spring Clean 30 March – 13 April 2020

- (i) Berkhamsted Litter Pickers Event Wednesday 25 March 2020
This will start at 10am, meeting at Lower Kings Road and volunteers are sought from Town Councillors. Bags and additional litter picker sticks provided by the Town Council. DBC's CS&G team will collect the bags;
- (ii) Other volunteers will be sought from the Youth Town Council;
- (iii) Event to be advertised on website and Facebook together with liaison with other groups organising litter picks.

TE 16/20 CIL Working Group notes 15 January 2020 meeting

- (i) To **receive and adopt** the notes which were circulated to Town Councillors on 30 January 2020;
- (ii) Arising from minute 6 b to **discuss and as appropriate agree** the level of contribution from CIL monies to be contributed by the Town Council to the improvements to the roadways and pavements proposed in Station Road. Any recommendation made will be referred to Full Council via F & P Committee or an extraordinary meeting of Full Council, whichever is the sooner.

TE 17/20 BTC Climate Emergency Event October 2020

- (i) To **agree** that BTC proceed with arrangements to hold an event for residents to comment on and contribute to further development of the Council's Climate Emergency Action Plan;

- (ii) To **discuss and if appropriate agree** that the event should be held in October to highlight the run up to and importance of COP26 to be held in Glasgow from 9 November;
- (iii) This proposal supports both the Council's action on its climate emergency declaration and the adopted communications strategy. More detailed plans and a proposed budget for the event **will be submitted for approval** by the F & P Committee.

GOVERNANCE ISSUE

TE 18/20 Frequency of T & E Meetings

- (i) To **note** that under the current governance arrangements agreed by the Town Council in 2016 the T & E Committee has 6 scheduled meetings per Council year;
- (ii) To **discuss and as appropriate agree**, that in view of the volume of business, that the T & E Committee should be scheduled to meet once per calendar month.

JEM 11-02-20