

BERKHAMSTED TOWN COUNCIL

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10 December 2019

SUMMONS TO ALL MEMBERS

Notice is hereby given that there will be a meeting of the **TRANSPORT and ENVIRONMENT COMMITTEE** held in the Council Chamber, Civic Centre, Berkhamsted, on **Monday 16 December 2019 at 7.30 pm** for the purpose of transacting the business set out in the agenda below and you are hereby summoned to attend.

Mrs J Mason
Town Clerk

MEMBERS:

Councillors: W Conian (Chair)
N Taylor (Vice Chair)
S Cloughton
P Fisher
M Hardinge
A Peeler
T Porter

Substitutes: A Armytage
P de Hoest
R Freedman
N Woolner

THE PUBLIC ARE INVITED TO ATTEND ALL MEETINGS OF THE TOWN COUNCIL

- TE 85/19** To receive **apologies for absence**
- TE 86/19** To receive **Declarations of Interest** regarding items on the agenda
- TE 87/19** To approve the **minutes of the meeting** held on 21 October 2019.
- TE 88/19** Actions taken following the 21 October 2019 meeting not covered elsewhere on the agenda.

TE 69/19 & TE 57/19 – work on traffic lights at junction to convert to “Puffin” installation – The Town Clerk liaised with HCC and the Chamber of Commerce and it was agreed that this work should take place early in the New Year to avoid Christmas (date to be confirmed).

TE 72/19 – dropped kerbs in Station Road - the proposed site meeting to discuss with HCC was scheduled for 9 December.

TE 72/19 – HCC gulley clearance policy – The Town Clerk wrote to HCC’s Director of Environment and Infrastructure about this issue on 27 November 2019 (also copied to all Town Councillors that day).

TE 72/19 - Ashlyns School Tree work - the information about the tree works was obtained from Ashlyns and an information notice was posted on the Town Council website.

TE 81/19 – Angle Passage Flower Bed – A letter of thanks was sent to Mrs S Garrett on 19 November 2019.

TE 82/19 – Canal and River Partnership - The Deputy Town Clerk is in the process of finding a suitable date for the meeting.

TE 89/19 Chair’s Communications

- (i) Chiltern Society information – More Great Walks in the Chilterns – new book now available
*(27-11-19)
- (ii) Minutes of the Dacorum Environmental Forum quarterly meeting on 7 November 2019.
*(27-11-19)
- (iii) Herts Year of Culture Activity Forms – attached to e-mail from DBCs Community Partnerships and Wellbeing Officer. (See also item TE 79/19 below)
*(06-12-19)
- (iv) Rekindling the Spirit of 2012 – request from Herts Sports Partnership for people involved in the 2012 London Olympics. Anyone involved in any way in the London 2012 Olympic and Paralympic Games programme and who might be interested in being invited to the Spirit of 2012 lunch, should contact Kelly Fagan at k.fagan@herts.ac.uk.
*(6-12-19)

- (v) Berkhamsted Citizens Association 27 November letter to HCC Director of Children's Services about the shortfall of places at Ashlyns School.
*(27-11-19)
- (vi) To **note** recent e-mail correspondence between Cllr W Conian and Herts County Council's Minerals and Waste Policy Manager.
*(9-12-19)

TE 90/19 Public Participation

To suspend Standing Orders so that **members of the public might speak**

REPORTS FROM OTHER BODIES

TE 91/19 Hertfordshire County Councillor I Reay

- (i) To **receive an update report** on HCC issues from Cllr Reay
- (ii) To **consider** any proposals arising

TE 92/19 Berkhamsted Castle Trust

To receive **an update report** on any issues relating to the above.

TRANSPORT

TE 93/19 Parking

- (i) Parking Forum (Cllr Stevens)
 - (a) To review the minutes of the Parking Forum held on 19 November 2019
 - (b) To receive and adopt the minutes.
- (ii) To **receive any other updates** on the multi storey car park project (Cllr Stevens).
- (iii) Parking in Three Close Lane – to **note and consider** a further complaint from a member of the public about difficult and dangerous access and egress to and from properties caused by cars parking in the lane.

TE 94/19 White Lining

- (i) To **note** that on 20 November 2019 e-mail correspondence was forwarded by the Clerk to Councillors from Cllr I Reay at HCC, asking for any suggestions of faded road markings that need to be refreshed in Berkhamsted. The intention was that a list would be drawn up to be sent to HCC.
- (ii) To **review and agree** such a list as appropriate.

ENVIRONMENT

TE 94/19 Air quality monitoring – trial diffusion tubes

- (i) To **note** that the Town Clerk has had a number of exchanges with DBC's Group Manager, Environmental and Community Protection;
- (ii) In the light of these discussions **to consider** options.

TE 95/19 Meeting with DBC Officers Tree issues in Berkhamsted 13 November 2019

To **receive** an update (notes from meeting were circulated 6-12-19) and **consider** further actions.

TE 96/19 Climate Change Steering Group and Working Groups

- (i) To **receive, consider and approve** as appropriate any notes of recent meetings of the CCSG Working Groups. (Chairs will be asked to give a brief verbal update at the meeting if present.):
 - (a) Energy Working Group - 22 10-19 and 12-11-19 (circulated to councillors 6-12-19);
 - (b) Habitats Working Group – 25-11-19;
 - (c) Travel Working Group 2 October – notes to follow.

TE 97/19 2020 Hertfordshire Year of Culture

- (i) To **receive feedback** from a meeting on 9 December with the coordinator of this initiative for the Borough (Cllr W Conian);
- (ii) To **consider** any action required on the part of the Town Council.

TE 99/19 ColneCAN Conference 29 November 2019

Cllr S Cloughton attended and will give a brief update.

BUDGET PREPARATION

- TE 99/19** To **note** that Cllr W Conian and Cllr N Taylor met with the Town Mayor and Town Clerk on 29 November 2019 to put forward project proposals and associated costs for consideration by F & P and Full Council during budget and precept discussion.

JEM 10-12-19