

# **BERKHAMSTED TOWN COUNCIL**

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6 October 2020

## **SUMMONS TO ALL MEMBERS**

Notice is hereby given that there will be a meeting of the **TRANSPORT and ENVIRONMENT COMMITTEE** to be held via 'Zoom' remote video conferencing on Monday 12 October 2020 beginning at 19.30hrs for the purpose of transacting the business set out in the agenda below and you are hereby summoned to attend.



Tony Noakes  
Town Clerk

### **MEMBERS:**

Councillors: W Conian (Chair)  
N Taylor (Vice Chair)  
S Cloughton  
P Fisher  
M Hardinge  
A Peeler  
T Porter

Substitutes: A Armytage  
P de Hoest  
R Freedman  
N Woolner

**Members of the public are invited to attend all meetings of the Town Council and it has put in place procedures to facilitate this for virtual meetings.**

Anyone wishing to speak at this meeting should contact the Town Clerk for the meeting log in details. Email [townclerk@berkhamstedtowncouncil.gov.uk](mailto:townclerk@berkhamstedtowncouncil.gov.uk) and confirm your name, your address in Berkhamsted and details of any items on the agenda you may wish to speak about. The cut off point for requests to join the meeting is midday on the 12 October 2020.

Alternatively, if you wish to comment on any item on this agenda by email, please do so by emailing [townclerk@berkhamstedtowncouncil.gov.uk](mailto:townclerk@berkhamstedtowncouncil.gov.uk) by midday on the 12 October 2020. Email comments will be passed to the Town Council Members.

**TE 55/20** To receive **apologies for absence**

**TE 56/20** To receive **Declarations of Interest** regarding items on the agenda

**TE 57/20** To approve the **minutes of the meeting** held on 17 August 2020

#### **T&E Committee Minutes Actions – 17 August 2020**

Reference	Action	Complete	Outstanding - Responsibility
41/20	Respond to residents' letter about hazards on Shootersway	✓	Town Clerk met with resident and had lodged issues with Highways
48/20	Wildflowers in verges		Town Councillors
45/20	Air Quality Monitoring – Liaise with Chesham TC and prepare costed proposals		Town Clerk was referred by Chesham TC, to Buckinghamshire Council.
47/20	MSCP – liaise with DBC ref Mr Stephenson's snagging list		DBC has chased Huber car park systems, the Design & Build
49/20	Climate Change working group chairs to update 2020/21 budget figures. Details to Cllr W Conian by 14 September 2020.	✓	
52/20	Licensing requirements t's & c's	✓	Town Clerk
53/20	Update project register	✓	Town Councillors

**TE 58/20** **Chair's Communications**

- (i) Castle Street access for HGV and buses.

**TE 59/20** **Public Participation**

To suspend Standing Orders so that **members of the public might speak**

Mr G Collins would like to address the Committee with some ideas he has for enhancing Berkhamsted's public open spaces.

#### **REPORTS FROM OTHER BODIES**

**TE 60/20** Hertfordshire County Councillor I Reay

- (i) To **receive an update report** on HCC issues from Cllr Reay.
  - Station Road upgrade completion
  - Kings Road/Shootersway Junction

- (ii) To **consider** any actions arising from the report

**TE 61/20** Berkhamsted Castle Trust

To receive **an update report** on any issues relating to the above.

## **TRANSPORT**

**TE 62/20** **Parking**

- (i) MSCP – Progress to date.
- (ii) High Street Parking Update – paper to follow.

## **ENVIRONMENT**

**TE 63/20** **Air quality monitoring – Project Proposal**

The **Town Clerk** will present options for review and decision.

**TE 64/20** **Trees in Berkhamsted**

Committee discuss and agree next steps – Committee asked for residents' ideas on new tree planting sites in Berkhamsted. Next steps -**Town Clerk**

**TE 65/20** **Climate Change Steering Group and Working Groups**

Working Group Terms of Reference - To **review attached ToRs**

**TE 66/20** **Pavement and Street Licensing**

Clarification of application process, responsibility and enforcement – Paper to follow

## **BUDGET PREPARATION**

**TE 67/20** To **note** that Cllr W Conian has asked the chairs of the three working groups of the Climate Change Steering Group to bring forward project proposals and associated costs to the T&E meeting scheduled for 30 November 2020. These would then be included in proposals for consideration by F & P and Full Council during budget and precept discussion.