



Tel: 01442 800146

Email: townclerk@berkhamstedtowncouncil.gov.uk

Website: www.berkhamstedtowncouncil.gov.uk

2nd Floor, Civic Centre

161 High Street,
Berkhamsted
Herts HP4 3HD

3rd January 2023

SUMMONS TO ALL MEMBERS

Notice is hereby given that there will be a meeting of the **Finance & Policy Committee** in the **Council Chamber, Civic Centre**, Berkhamsted on **Monday 9th January 2023 at 6.30 pm**.

The purpose of the meeting is to transact the business set out in the agenda below and you are hereby summoned to attend.

Sue Severn
Town Clerk

MEMBERS:

Councillors: G. Stevens (Vice Chair)
A. Foster
R. Freedman (Chair)
P. de Hoest
J. Jones
N. Taylor
P. White

SUBSTITUTES:

Councillors: A. Peeler
S. Cloughton

Members of the public are invited to attend all meetings of the Town Council

Should you wish to attend this meeting, please register your attendance with the Town Clerk on 01442 800146 or townclerk@berkhamstedtowncouncil.gov.uk, providing your name, full address in Berkhamsted and details of the agenda items you wish to speak about. The cut off point for registering to join the meeting is **midday on 9th January 2023**.

Alternatively, you may send in written comments on any agenda item by email. Please address these to the Town Clerk at: townclerk@berkhamstedtowncouncil.gov.uk by **midday on Monday 9th January 2023**. Any comments received by email will be passed to the Finance & Policy Committee ahead of the meeting and discussed during the meeting.

Berkhamsted Town Council

AGENDA

Finance & Policy Committee

Monday 9TH January 2023 at 6.30 pm
Council Chamber, Civic Centre, Berkhamsted

OPENING MATTERS AND GOVERNANCE	
FP 01/23	To receive and approve Apologies for Absence
FP 02/23	Declarations of Interest i. To receive declarations of interest from councillors on items on the agenda; ii. To receive written requests for dispensations for declarable interests; and iii. To grant any requests for dispensation as appropriate.
FP 03/23	To receive and approve Minutes of the Previous Meeting held on 5th December 2022 (previously circulated).
FP 03/23	Public Participation To allow members of the public, if present, to speak to the committee.
FINANCIAL MATTERS	
FP 04/23	Budget Preparation & Precept 2023/24 To consider and review the revised draft budget proposals and precept demand for 2023/24 (previously circulated). Final approval of the precept for 2023/24 at Full Council on Monday 16 th January 2023.
FP 05/23	Income and Expenditure including Receipts and Payments Schedule (i) To note and approve the Income and Expenditure and Variance Analysis at 30 th November 2022. (ii) Payments and receipts schedules for the period 30 th November 2022 – will be sent to the Chair of F&P for scrutiny. (iii) To note the balance sheet at 30 th November 2022.

SJS 3.1.2023