



BERKHAMSTED TOWN COUNCIL

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2nd Floor, Civic Centre
161 High Street, Berkhamsted
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18th October 2022

SUMMONS TO ALL MEMBERS

Notice is hereby given that there will be a meeting of the **Finance & Policy Committee** in the **Council Chamber, Civic Centre**, Berkhamsted on **Monday 24th October 2022** at **7.30 pm**.

The purpose of the meeting is to transact the business set out in the agenda below and you are hereby summoned to attend.

Sue Severn
Town Clerk

MEMBERS:

Councillors: G. Stevens (Vice Chair)
A. Foster
R. Freedman (Chair)
P. de Hoest
J. Jones
N. Taylor
P. White

SUBSTITUTES:

Councillors: A. Peeler
S. Cloughton
T. Porter

Members of the public are invited to attend all meetings of the Town Council.

Should you wish to attend this meeting, please register your attendance with the Town Clerk on 01442 800146 or townclerk@berkhamstedtowncouncil.gov.uk, providing your name, full address in Berkhamsted and details of the agenda items you wish to speak about. The cut off point for registering to join the meeting is **midday on 24th October 2022**.

Alternatively, you may send in written comments on an any agenda item by email. Please address these to the Town Clerk at: townclerk@berkhamstedtowncouncil.gov.uk by **midday on Monday 24th October 2022**. Any comments received by email will be passed to the Finance & Policy Committee ahead of the meeting and discussed during the meeting.

Berkhamsted Town Council

AGENDA

Finance & Policy Committee

Monday 24th October 2022 at 7.30 pm

Council Chamber, Civic Centre, Berkhamsted

OPENING MATTERS AND GOVERNANCE	
FP 51/22	To receive and approve Apologies for Absence
FP 52/22	Declarations of Interest i. To receive declarations of interest from councillors on items on the agenda; ii. To receive written requests for dispensations for declarable interests; and iii. To grant any requests for dispensation as appropriate.
FP 53/22	To receive and approve Minutes of the Previous Meeting held on 26 th September 2022 (previously circulated).
FP 54/22	Public Participation To suspend Standing Orders to invite any Members of Public present to speak.
FINANCIAL MATTERS	
FP 55/22	To consider and decide upon Grant Applications received West Herts Healthy Hearts £1932 to pay for hall hire for 42 sessions of chair based exercise. BerkoFest £400 towards total costs of c£4,000 for November 2022 Festival.
FP 56/22	Thermal Imaging Camera To agree a budget of up to £4,000 to enable Berkhamsted Town Council to subcontract to an organisation or persons to take up to thermal imaging camera photographs and write a brief report for up to 40 Berkhamsted residents free of charge.
FP 57/22	Berkhamsted Town Council questionnaire for young people to inform a project to look at expanding the facilities for older children in Berkhamstead To agree a budget of up to £3,000 to enable Berkhamsted Town Council to engage a specialist market research firm to undertake a survey of young people throughout the schools and other organisations in Berkhamsted to find out what they think / would suggest as additional recreational facilities for young people in the town.

FP 58/22	<p>Income and Expenditure including Receipts and Payments Schedule</p> <ul style="list-style-type: none"> (i) To note and approve the Income and Expenditure and Variance Analysis at 30th September 2022 (ii) Payments and receipts schedules for the period 30th September 2022 – will be sent to the Chair of F&P for scrutiny. (iii) To note the balance sheet at 30 September 2022.
FP 59/22	<p>HM King Charles III’s Coronation – 6th May 2023</p> <p>To consider setting up a Working Party, to include members of the public, to make preparations for the Town to celebrate the Coronation.</p>

To report the external auditor’s report received from PKF Littlejohn with no comments, published on BTC website to complete the 2021-22 audit.

SJS 18.10.22