

BERKHAMSTED TOWN COUNCIL

Minutes of a meeting of the

FINANCE & POLICY COMMITTEE

Held at the Main Hall, Civic Centre on

Monday 27 September 2021 at 19.30hrs

MEMBERS PRESENT:

Councillors R Freedman (Chair)
 G Stevens (Vice-Chair and Minutes)
 P de Hoest
 J Jones
 T Porter
 N Taylor
 P White

ALSO PRESENT:

Members of Public: 1

OPENING MATTERS

FP 49/21 There were no **apologies for absence**.

FP 50/21 There were no **declarations of interest**.

FP 51/21 To **approve the minutes of the previous meeting** held on 19 July 2021.

The minutes were approved and will be duly signed by the Chair.

The minutes had previously been adopted by Full Council on the 6 September 2021.

FP 52/21 To **suspend Standing Orders** to allow public participation.

See FC 53/21

FP 53/21 **Berkhamsted FC U15 National Champions**

Standing Orders were suspended to enable members of the public to speak.

An update on progress to becoming U15 National Champions was given by Mr Tony Clarke, Berkhamsted FC (The Comrades) U 15 Team. On 21 August 2021 Berkhamsted FC U15 team won the prestigious Aces Nationals Competition representing not only Berkhamsted FC but Berkhamsted Town.

Mid-week training at 3G pitches requires travelling some distance e.g., to Stanmore. In light of the emerging proposals for pitches in Berkhamsted it was

suggested that Mr Clarke made contact with the Officer at the Borough leading the Leisure Centre project.

During questions it was established that some team members experience hardship in meeting the costs of attending training and matches. It was suggested that the Club considers making application for an appropriate grant to this council and the Borough.

Councillors thanked Mr Clarke and requested that their congratulations on winning the U15 league be passed on to the team and Club.

Standing Orders were reinstated.

FINANCIAL MATTERS

FP 54/21 Grant Applications

F&P **approved** a grant application from the Paul Strickland Scanner Centre for £252 for the hire of a hall for a fund-raising event.

Action – Town Clerk

FP 55/21 Income and Expenditure including Receipts and Payments Schedule

(i) The Income and Expenditure and Variance Analysis at 31 August 2021 was **reviewed** but **approval** was deferred until the next meeting, as in the absence of the Town Clerk and Finance Officer there were questions which could not be answered.

Action – Town Clerk

(ii) Payments and receipts schedules for the period 1 July 2021 – 31 August 2021 were sent to the Chair of F&P for scrutiny prior to the meeting.

(iii) The balance sheet as at 31 August 2021 was **noted**.

POLICY MATTERS

FP 56/21 Berkhamsted Town Council – Ambitions & Vision

The Committee **reviewed** and **discussed** the Town Council Ambitions & Vision paper which had been prepared by Cllr G Stevens. As a result of discussions, it was **agreed** that:

i) Councillors would send Cllr Stevens text to address concerns about 'jobs' and 'encouraging community resilience.'

ii) Subject to the proposed changes being agreed, to recommend approval of the paper at the next meeting of Full Council on the 8 November 2021.

Action: Town Clerk/Cllr G Stevens

FP 57/21 Framework for Principal Councils to Support T&P Councils

The Committee **discussed** the Local Government Association’s framework for Principal Councils to support parish and town councils. The framework can be found at the below link.

<https://www.local.gov.uk/publications/local-service-delivery-and-place-shaping-framework-support-parish-and-town-councils>

Members expressed wariness about the proposals. It was **agreed** that Councillors should consider opportunities for the delivery of services and make proposals through the Transport and Environment Committee.

Action: Councillors

FP 58/21 Close of Meeting

The meeting closed at 20.42 hrs.

Signed.....

Date.....

F&P Committee Minutes Actions – 27 September 2021

Reference (FP)	Action	Complete	Outstanding - Responsibility
41/21	A Grant Award of £1,000 was approved for Westfield School Association for £1,000 for a new outdoor learning area.	✓	Town Clerk
41/21	The Grant application from Open Door to support ongoing operational costs is referred to FC on the 6 September 2021 for review and decision.	✓	Town Clerk
42/21	Delisle Clock Freeholder is to be approached for a contribution to the running costs of the clock.		Town Clerk
43/21	Setting up of a WG to plan for the Queen’s Platinum Jubilee.		Town Clerk
44/21	Mill Street Railings, Castle Street Bridge footpath and Canal Fields footpath are to be progressed in accordance with the minutes		Town Clerk

45/21	Plan for full FOL in 2021	✓	Town Clerk
46/21	Project Officer recruitment confirmed	✓	Town Clerk
47/21	New allotment rents for 2021/22 to go forward to FC on 6 September for approval	✓	Town Clerk
54/21	Paul Strickland Scanner Centre Grant		Town Clerk
55/21 (i)	Income and Expenditure and Variance Analysis at 31 August 2021. Defer until next meeting.		Town Clerk
56/21	Town Council Ambitions & Vision paper. Amendments and to put to FC on 08 November for approval.		Cllr G Stevens/Town Clerk
57/21	Framework for Principal Councils to Support T&P Councils. Councilors to put any proposals through the T&E Committee.		Councillors