

BERKHAMSTED TOWN COUNCIL

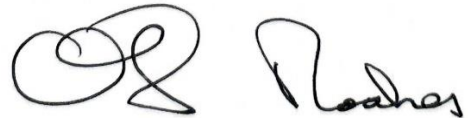
01442 800146
[enquiries @berkhamstedtowncouncil.gov.uk](mailto:enquiries@berkhamstedtowncouncil.gov.uk)
www.berkhamstedtowncouncil.gov.uk

2nd Floor
Civic Centre
Berkhamsted
Hertfordshire
HP4 3HD

29 December 2020

SUMMONS TO ALL MEMBERS

Notice is hereby given that there will be a meeting of the **Finance & Policy Committee** using 'Zoom' video conferencing, on **Monday 4 January 2021** at **7.30pm** for the purpose of transacting the business set out in the agenda below, and you are hereby summoned to attend.



Mr Tony Noakes
Town Clerk

MEMBERS:

Councillors: R Freedman (Chair)
G Stevens (Vice-Chair)
P de Hoest
J Jones
N Taylor
P White
N Woolner

Substitutes: A Peeler
S Cloughton
T Porter
M Hardinge

Members of the public are invited to attend all meetings of the Town Council and it has put in place procedures to facilitate this for virtual meetings.

Anyone wishing to speak at this meeting should contact the Town Clerk for the meeting log in details. Email townclerk@berkhamstedtowncouncil.gov.uk and confirm your name, your address in Berkhamsted and details of any items on the agenda you may wish to speak about. The cut off point for requests to join the meeting is midday on the 4 January 2021.

AGENDA

OPENING MATTERS

- FP 01/21** To receive apologies for absence.
- FP 02/21** To receive **declarations of interest** regarding items on the agenda.
- FP 03/21** To approve the **minutes of the previous meeting** held on 14 December 2020.

F&P Committee Minutes Actions – 14 December 2020

| Reference | Action | Complete | Outstanding - Responsibility |
|-----------|---|----------|------------------------------|
| 56/20 | A grant up to a maximum of £1,978 for West Herts Healthy Hearts was approved, subject to conditions. | ✓ | Town Clerk |
| 58/20 | The Bus Working Group will be reinstated to draft a bus project brief for the study to be completed by an external body. | | Town Clerk |
| 58/20 | 2021/22 Budget V5 to be published in good time for F&P 4 January 2021. | ✓ | Finance Officer |
| 58/20 | Worst Case Scenario Budget to be published for F&P 4 January 2021. | ✓ | Town Clerk/Finance Officer |
| 59/20 | Verification of the bank reconciliations and supporting statements for all accounts at the quarters ending 31 December 2019, 31 March 2020, 30 June 2020 and 30 September 2020 to be completed. | | Cllr J Jones |

FP 04/21 **Chairs Communications:**

- (i) Notification from London NorthWestern Railway that they are applying to Network Rail to locate a new Bicycle Rack behind platform 4 at Berkhamsted Railway Station.

FP 05/21 **To suspend Standing Orders to allow public participation**

FINANCIAL MATTERS

FP 06/21 Grant Applications

- (i) A grant application for £3,600 from Age UK Dacorum for a summer house to support the health and wellbeing of the elderly of Berkhamsted. **For review and decision.**
- (ii) A grant application for £450 from Northchurch United Charities for the disbursement of funds to individuals in financial need and to organisations supporting disadvantaged children and elderly people in Berkhamsted and Northchurch. **For review and decision.**
- (iii) A grant application for £2,510 from Berkhamsted Raiders CFC to allow children in the community the ability to play sport regardless of the family's financial difficulty. **For review and decision.**

FP 07/21 Income and Expenditure including Receipts and Payments Schedule

- (i) To **note and approve** the Income and Expenditure and Variance Analysis at 30 November 2020.
- (ii) Payments and receipts schedules for the period 1 November 2020 – 30 November 2020 will be sent to Cllr R Freedman for scrutiny and he will report back as appropriate at the meeting.
- (iii) To **note** the balance sheet at 30 November 2020.

FP 08/21 Rental Income at Langley Meadow Youth Centre

A verbal update will be provided by the Town Clerk. A **decision is required** for the rental request for the final quarter of 2020/21.

FP 09/21 2021/22 Budget and Precept Request

To **review** the latest version of the 2021/22 Budget, **agree any amendments** and allow the Town Clerk to present a final version for approval at Full Council on the 11 January 2021.

29 December 2020