

BERKHAMSTED TOWN COUNCIL

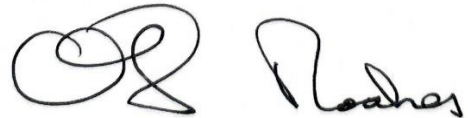
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18 May 2021

SUMMONS TO ALL MEMBERS

Notice is hereby given that there will be a meeting of the **Finance & Policy Committee** in the Main Hall, Ground Floor, Civic Centre, Berkhamsted on **Monday 24 May 2021 at 7.30 pm** for the purpose of transacting the business set out in the agenda below and you are hereby summoned to attend.



Mr Tony Noakes
Town Clerk

MEMBERS:

Councillors: G Stevens
R Freedman
P de Hoest
J Jones
N Taylor
P White
N Woolner

Substitutes: A Peeler
S Cloughton
T Porter
M Hardinge

Members of the public are invited to attend all meetings of the Town Council.
ALL ATTENDEES ARE REQUIRED TO WEAR A FACE MASK AND COMPLY WITH SOCIAL DISTANCING MEASURES.

Anyone wishing to attend this Finance & Policy committee meeting should contact the Town Clerk to register attendance. Email townclerk@berkhamstedtowncouncil.gov.uk and confirm your name, your address in Berkhamsted and details of any items on the agenda you wish to speak about. The cut off point for requests to join the meeting is **midday on the 24 May 2021.**

Alternatively, if you wish to comment on an item on this agenda by email, please do so by emailing townclerk@berkhamstedtowncouncil.gov.uk by **midday on the 24 May 2021**. Email comments will be passed to the Finance & Policy Committee ahead of the meeting and discussed during the meeting.

AGENDA

OPENING MATTERS

- FP 26/21** (i) To elect a Chair of the Committee for the Council year 2021/22
- (ii) To elect a Vice-Chair of the Committee for the Council year 2021/22
- (iii) To receive apologies for absence
- FP 27/21** To receive **declarations of interest** regarding items on the agenda
- FP 28/21** **Chairs Communications:**
- (i) Thank you letter from Dacorum Community Action for grant award.
- (ii) Thank you note from Repair Café (at Open Door) for grant award.
- (iii) Thank you note from Friends of St Peters (Rectory Lane Cemetery funding) for grant award.
- FP 29/21** **To suspend Standing Orders to allow public participation**

FINANCIAL MATTERS

- FP 30/21** **Grant Applications**
- (i) A grant application from Age UK Dacorum for £4,000 for a Bereavement and Covid-19 Support Service – **for review and decision**.
- FP 31/21** **Income and Expenditure including Receipts and Payments Schedule**
- (i) To **note and approve** the Income and Expenditure and Variance Analysis at 30 April 2021 (attached).
- (ii) Payments and receipts schedules for the period 1 April 2021 – 30 April 2021 will be sent to the Chair of F&P for scrutiny.
- (iii) To **note** the balance sheet as at 30 April 2021 (attached).

FP 32/21 Annual Accounts for the Year Ended 31 March 2021

- (i) To **review** the Annual Governance and Accountability Return (AGAR), Section 1, Annual Governance Statement before submission to FC on 14 June 2021 for approval.
- (ii) To **review** the unaudited Financial Statements for the year ended 31 March 2021 before submission to FC on 14 June 2021 for approval.

POLICY MATTERS

FP 33/21 Neighbourhood Plan

- (i) An update on the **investigation** into the process and support available from Dacorum Borough Council as a result of new funding streams from MHCLG, applications close 31st May 2021 – Cllr G Stevens.

FP 34/21 Redesignation of Fixed Asset Reserves Fund to Rolling Capital Fund

- (i) To **approve** the redesignation of Fixed Asset Reserves Fund to Rolling Capital Fund (DCK recommendation attached).

FP 35/21 Project Update

- (i) An **update** of approved projects and their delivery – Hanging Baskets, Railings opposite Railway Station, IT Infrastructure and Cleaning up the High Street – Town Clerk.

EXCLUSION OF PRESS & PUBLIC

To **RESOLVE** that under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded for the remainder of the meeting, because it is likely that publicity would prejudice the public interest by reason of the confidential nature of the business or for other special reasons stated in the resolution, arising from the nature of the business or proceedings.

FP 36/21 Rent Demand for Youth Centre – Happy Days Nursery

- (i) To **approve** the rent demand for the period April – September 2021. Town Clerk will provide a verbal update at the meeting.

18 May 2021