

# **BERKHAMSTED TOWN COUNCIL**

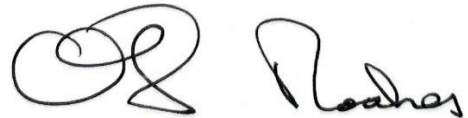
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HP4 3HD

13 October 2020

## **SUMMONS TO ALL MEMBERS**

Notice is hereby given that there will be a meeting of the **Finance & Policy Committee** using 'Zoom' video conferencing, on **Monday 19 October 2020 at 7.30pm** for the purpose of transacting the business set out in the agenda below, and you are hereby summoned to attend.



Mr Tony Noakes  
Town Clerk

### **MEMBERS:**

Councillors: R Freedman (Chair)  
G Stevens (Vice-Chair)  
P de Hoest  
J Jones  
N Taylor  
P White  
N Woolner

Substitutes: A Peeler  
S Cloughton  
T Porter  
M Hardinge

**Members of the public are invited to attend all meetings of the Town Council and it has put in place procedures to facilitate this for virtual meetings.**

Anyone wishing to speak at this meeting should contact the Town Clerk for the meeting log in details. Email [townclerk@berkhamstedtowncouncil.gov.uk](mailto:townclerk@berkhamstedtowncouncil.gov.uk) and confirm your name, your address in Berkhamsted and details of any items on the agenda you may wish to speak about. The cut off point for requests to join the meeting is midday on the 19 October 2020.

## AGENDA

### OPENING MATTERS

- FP 43/20** To receive apologies for absence.
- FP 44/20** To receive **declarations of interest** regarding items on the agenda.
- FP 45/20** To approve the **minutes of the previous meeting** held on 21 September 2020.

#### F&P Committee Minutes Actions – 21 September 2020

Reference	Action	Complete	Outstanding - Responsibility
36/20	AMT would be asked to contribute half of the £1,700 SRT Grant. This would be raised at the AMT meeting on 5 October 2020.	✓	Town Clerk
38/20	The earmarked budgeted project costs for 2020/21 would be carried forward into 2021/22 if they were not expended in the current year.	✓	Town Clerk/ Finance Officer

- FP 46/20** To suspend **Standing Orders to allow public participation**

### FINANCIAL MATTERS

**FP 47/20** **Grant Applications**

A grant application of £1,000 from Open Door. The application form, latest accounts and quotes from recipients of the service, are attached. – **For review and decision.**

**FP 48/20** **Income and Expenditure including Receipts and Payments Schedule**

- (i) To **note and approve** the Income and Expenditure and Variance Analysis at 31 August 2020 (attached).
- (ii) Payments and receipts schedules for the period 1 August 2020 – 31 August 2020 will be sent to Cllr R Freedman for scrutiny and he will report back as appropriate at the meeting.
- (iii) To **note** the balance sheet at **31 August 2020** (attached).

**FP 49/20      2021/22 Budget and Precept Planning**

To agree the process and principles for planning the 2021/22 BTC budget and precept request. This is the first stage of setting the budget for 2021/22.-  
**Discussion and agree next steps.**

**FP 50/20      Greene Field Road Planting and Maintenance Project**

BTC and local volunteers would like to begin a planting project on a strip of HCC owned land on Greene Field Road. The agreement with HCC and a location map is attached – **For review and Decision.**

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