

BERKHAMSTED TOWN COUNCIL

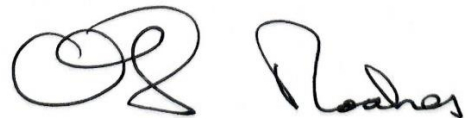
01442 800146
[enquiries @berkhamstedtowncouncil.gov.uk](mailto:enquiries@berkhamstedtowncouncil.gov.uk)
www.berkhamstedtowncouncil.gov.uk

2nd Floor
Civic Centre
Berkhamsted
Hertfordshire
HP4 3HD

30 November 2021

SUMMONS TO ALL MEMBERS

Notice is hereby given that there will be a meeting of the **Finance & Policy Committee** in the Main Hall, Ground Floor, Civic Centre, Berkhamsted on **Monday 06 December 2021 at 7.30 pm** for the purpose of transacting the business set out in the agenda below and you are hereby summoned to attend.



Mr Tony Noakes
Town Clerk

MEMBERS:

Councillors: R Freedman – Chair
G Stevens – Vice Chair
P de Hoest
J Jones
N Taylor
P White

Substitutes: A Peeler
S Cloughton
T Porter

Members of the public are invited to attend all meetings of the Town Council.

Anyone wishing to attend this Finance & Policy committee meeting should contact the Town Clerk to register attendance. Email townclerk@berkhamstedtowncouncil.gov.uk and confirm your name, your address in Berkhamsted and details of any items on the agenda you wish to speak about. The cut off point for requests to join the meeting is **midday on the 06 December 2021**.

Alternatively, if you wish to comment on an item on this agenda by email, please do so by emailing townclerk@berkhamstedtowncouncil.gov.uk by **midday on the 6 December 2021**. Email comments will be passed to the Finance & Policy Committee ahead of the meeting and discussed during the meeting.

AGENDA

OPENING MATTERS

- FP 59/21** To receive apologies for absence
- FP 60/21** To receive **declarations of interest** regarding items on the agenda
- FP 61/21** To **approve the minutes of the previous meeting** held on 27 September 2021.

F&P Committee Minutes Actions – 27 September 2021

Reference (FP)	Action	Complete	Outstanding - Responsibility
54/21	Paul Strickland Scanner Centre Grant	Yes	Town Clerk
55/21 (i)	Income and Expenditure and Variance Analysis at 31 August 2021. Defer until next meeting.	Yes	Town Clerk
56/21	Town Council Ambitions & Vision paper. Amendments and to put to FC on 08 November for approval.	Yes	Cllr G Stevens/Town Clerk
57/21	Framework for Principal Councils to Support T&P Councils. Councilors to put any proposals through the T&E Committee.	Not Yet	Councillors

- FP 62/21** To suspend **Standing Orders to allow public participation**

FINANCIAL MATTERS

FP 63/21 **Grant Applications**

- (i) Grant application (£1080) from Age UK Dacorum, support for the 1066 Club, a volunteer run organisation for the partially sighted who meet in Berkhamsted every month – **for review and decision**.
- (ii) Grant application (£100) from Age UK Dacorum to support the Community Carol Service at St Peters Church on 8 December 2021 – **for review and decision**.

- (iii) Grant application (£400) from Age UK Dacorum to support the Community Christmas Brunch at Here Café on 29 December 2021 – **for review and decision.**
- (iv) Grant application (£500) to support the updating and maintenance costs of the Berkofest Website – **for review and decision.**

FP 64/21 Income and Expenditure including Receipts and Payments Schedule

- (i) To **note and approve** the Income and Expenditure and Variance Analysis as at 31 October 2021.
- (ii) Payments and receipts schedules for the period up to the 31 October 2021 will be sent to the Chair of F&P for scrutiny.
- (iii) To **note** the balance sheet as at 31 October 2021.

FP 65/21 Budget Preparation & Precept 2022/23

- (i) To **consider and review** the draft budget proposals and precept demand for 2022/23. Further review at F&P on 4 January 2022. Final approval of the precept for 2022/23 at FC on 10 January 2022.

FP 66/21 Ashlyns School, Berkhamsted & St Mary's C of E Primary School, Northchurch Admission Requirements for 2023/24 - Consultation.

- (i) **Consider and approve** the draft response to the consultation for admission requirements for 2023/24.

FP 67/21 Berkhamsted Town Council 'Ambitions & Vision' Paper

- (i) For review and noting.

FP 68/21 RCEF ITT Process Update

- (i) Verbal update on progress to date.

30 November 2021