

BERKHAMSTED TOWN COUNCIL

Minutes of a Meeting of

BERKHAMSTED TOWN COUNCIL

Held in the Council Chamber, Civic Centre on

Monday 10 January 2022 at 7.30 pm

PRESENT:

Councillors S Claughton – Town Mayor
A Armytage
G Corry
P de Hoest
P Fisher
R Freedman
G Stevens
N Taylor

OTHERS PRESENT:

Officers: T Noakes, Town Clerk (minutes)
D Beecroft, Finance Officer

Berkhamsted Raiders Chair of Trustees – Chris Armond

NOT PRESENT:

Councillors A Peeler
T Porter

OPENING MATTERS AND GOVERNANCE

FC 01/22 To receive Apologies for Absence

Apologies for absence were received from Cllrs W Conian, M Hardinge, J Jones and P White.

FC 02/22 To receive declarations of interest regarding items on the agenda

None were received.

FC 03/22 Minutes of the last meeting

The minutes of the meeting of Full Council held on the 8 November 2021 were approved.

- (i) Nominate a 3rd Councillor for membership of the Allotment Working Group (AWG) – FC agreed that the newly elected Town Councillor

elected on 3rd February 2022 would be offered a place on the AWG. If this didn't work, the terms of reference for the AWG would be amended and presented to the next FC, to include a minimum of 2 and maximum of 3 Town Councillors as members.

Action – Town Clerk

FC 04/22 Town Mayor's Communications

- (i) Cllr S Cloughton gave an update on the election of a Town Councillor to Berkhamsted Town Council due to take place on 3 February 2022. All candidates and further information can be found on the DBC web site at [Elections 2022 \(dacorum.gov.uk\)](http://Elections 2022 (dacorum.gov.uk))

FC 05/22 Public Participation

To **suspend standing orders** to allow any members of the public present to speak.

- (i) Berkhamsted Raiders CFC Chair of Trustees, Chris Armond, gave a PowerPoint presentation to FC about the Raiders organisation and plans for the future.

STANDING COMMITTEES

The minutes of the following meetings were **received and adopted by FC**

FC 06/22 Transport and Environment Committee

Held on: 13 December 2021.

FC 07/22 Town Planning Committee

Held on: 22 November 2021 (rescheduled from 15 November 2021) and 30 November 2021.

FC 08/22 Town Planning Working Party

Held on: 20 December 2021

FC 09/22 Finance & Policy Committee

Held on: 6 December 2021

FC 10/22 Councillor Nomination to the Berkhamsted Arts Trust

- (i) FC nominated Cllr S Cloughton to become the Town Councillor on the Berkhamsted Arts Trust.

FINANCE & GOVERNANCE

FC 11/22 Interim Audit Report 2021-22

- (i) The report arising from the audit visit made by Mrs S King of Auditing Solutions on 23 November 2021 was **received, reviewed and ratified by FC.**

No matters were raised in the report. FC wanted to record their appreciation of the quality of the preparation of the information required for the audit and the ongoing management of Town Council finances by the Finance Officer, Dori Beecroft.

FC 12/22 Budget for 2022/23 and Precept 2022/23

- (i) FC approved the Budget for 2022/23.
- (ii) FC set and **approved** the Town Council Precept for 2022/23. The band D precept for 2022/23 will be £34.19 (2021/22 equivalent was £34.36). Precept form to be lodged with DBC. Cllrs S Claughton, A Armytage and G Stevens approved the use of their signatures on the precept form.
Action – Town Clerk/Finance Officer

POLICY MATTERS

FC 13/22 BTC Lease Renewal at the Civic Centre

- (i) FC **agreed and approved** the request for a 4-year lease renewal under the terms offered by DBC, for the Town Council's continued occupancy at the Civic Centre in Berkhamsted.
Action – Town Clerk/Legal Support

FC 14/22 Close of Meeting

The meeting closed at 20.46 hrs.

Signed.....

Date.....

Full Council Minutes Actions – 10 January 2022

Reference	Action	Complete	Outstanding / Responsibility
03/22	Nominate a 3 rd Councillor for membership of the Allotment Working Group	No	Town Clerk
12/22	Approved Precept form to be lodged with DBC	Yes	Town Clerk/Finance Officer
13/22	4-year lease at the Civic Centre approved	Yes	Town Clerk/Legal Support