



Tel: 01442 800146
Email: townclerk@berkhamstedtowncouncil.gov.uk
Website: www.berkhamstedtowncouncil.gov.uk

2nd Floor, Civic Centre
161 High Street, Berkhamsted
Herts HP4 3HD

28th February 2023

SUMMONS TO ALL MEMBERS OF THE COUNCIL

Notice is hereby given that there will be a meeting of **Berkhamsted Town Council** in the **Council Chamber, Civic Centre**, Berkhamsted on **Monday 6th March 2023** at **7.30 pm**.

The purpose of the meeting is to transact the business set out in the agenda below and you are hereby summoned to attend.

Sue Severn
Town Clerk

MEMBERS:

Councillors:	W. Conian (Town Mayor)	R. Freedman
	N. Taylor (Deputy Town Mayor)	M. Hardinge
	A. Armytage	J. Jones
	S. Cloughton	A. Peeler
	G. Corry	G. Stevens
	P. de Hoest	P. White
	P. Fisher	
	A. Foster	

Members of the public are invited to attend all meetings of the Town Council

If you wish to send in written comments on an agenda item by email. Please address these to the Town Clerk at: townclerk@berkhamstedtowncouncil.gov.uk by **midday on Monday 6th March 2023**. Any comments received by email will be passed to the Council ahead of the meeting and discussed during the meeting.



AGENDA
Full Council Meeting
Monday 6th March 2023 at 7.30 pm
Council Chamber, Civic Centre, Berkhamsted

- FC 26/23** **To receive and approve Apologies for Absence**
- FC 27/23** **Declarations of Interest**
- i. To **receive** declarations of interest from councillors on items on the agenda;
 - ii. To **receive** written requests for dispensations for declarable interests; and
 - iii. To **grant** any requests for dispensation as appropriate.
- FC 28/23** **To receive and approve Minutes** of the Full Council Meeting held on 6th February 2023 (previously circulated).
- FC 29/23** **Open Forum**
- Members of the public are invited to speak to the Council to raise issues or concerns, ask questions or make comments. (This session will last for a maximum of 20 minutes. Members of the public may indicate that they wish to speak during debate by raising their hand. The Chair may recognise them, but it is requested that comments are brief, relevant, and not repetitive).
- Updates from Hertfordshire County and Dacorum Borough Councils.
- FC 30/23** **Police & Neighbourhood Policing report**
- To receive Police report, if any.
- FC 31/23** **Planning & Neighbourhood Planning**
- To consider any planning applications received for consultation since last planning committee meeting.
 - To report on Neighbourhood Plan (Cllr Stevens).
 - Draft Terms of Reference for Neighbourhood plan steering group as circulated.
- FC 32/23** **Finance and Council Administration**
- To receive reports and matters for resolution:
- Finance**
- To review and agree the council's accounts to 31st January 2023.
 - To consider proposal for new banking arrangements.
- Administration**
- BTC Risk Register: To review and agree updated risk register for 2023/24 as circulated.
- Annual Town Meeting**
- Any update.



Community and Events

- To receive update on *Coronation event* plans. (Cllrs Foster).
- *Dementia Friendly Town*: Update.
- *Summer Front Garden competition launch*: Update (Cllr Conian).
- *Free summer activities for children and young people*: Any update.

FC 33/23 Committees and Working Groups

To receive any updates and items for consideration.

FC 34/23 Communication

Website

To confirm re-configuration of council information pages.

FC 35/23 Meetings & Matters of report

To report on any meetings attended and matter of report for Councillors' attention.

FC 36/23 Date of next meeting

Monday 3rd April 2023.

Town Mayor's Civic reception

Friday 17th March 2023.