

BERKHAMSTED TOWN COUNCIL

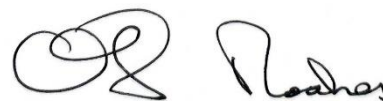
01442 800146
enquiries@berkhamstedtowncouncil.gov.uk
www.berkhamstedtowncouncil.gov.uk

Civic Centre
161 High Street
Berkhamsted
Herts
HP4 3HD

4 January 2022

SUMMONS TO ALL MEMBERS OF THE COUNCIL

Notice is hereby given that a meeting of **Berkhamsted Town Council** will be held in the Council Chamber, Civic Centre, Berkhamsted on **Monday 10 January 2022** at **7.30 pm** for the purpose of transacting the business set out in the agenda below and you are hereby summoned to attend.



Mr Tony Noakes
Town Clerk

MEMBERS:

Councillors S Claughton (Town Mayor)
W Conian (Deputy Mayor)
A Armytage
D Corry
P de Hoest
P Fisher
R Freedman
M Hardinge
J Jones
A Peeler
T Porter
G Stevens
N Taylor
P White

MEMBERS OF THE PUBLIC ARE INVITED TO ALL MEETINGS OF THE TOWN COUNCIL

OPENING MATTERS AND GOVERNANCE

FC 01/22 To receive **Apologies for Absence**

FC 02/22 To receive **declarations of interest** regarding items on the agenda

FC 03/22 **Minutes of the last meeting**

To receive and approve the minutes of the Berkhamsted Town Council held on 8 November 2021.

Full Council Minutes Actions – 8 November 2021

Reference	Action	Complete	Outstanding / Responsibility
132/21	Nominate a 3 rd Councillor for membership of the Allotment Working Group	No	Town Clerk
132/21	Proceed with a local search to increase the size of the allotment estate.	Ongoing	Town Clerk
133/21	Proceed with the RCEF ITT process	Yes	Town Clerk
134/21	Set up a WG to discuss and agree the projects to be included in the 2022/23 budget	Yes	Town Clerk
137/21	Amendment to the Open Door Grant (awarded at FC on 6 September 2021) was approved	Yes	Town Clerk
138/21	FC agreed to proceed with a full FOL event on 28 November 2021	Yes	Town Clerk
139/21	F&P on 6 December 2021 will approve the BTC response to the consultation taking place between 1 November 2021 – 12 December 2021.	Yes	Deputy Town Clerk

FC 04/22 **Town Mayor's Communications**

(i) Berkhamsted Town Council Notice of Vacancy.

FC 05/22 **Public Participation**

To **suspend standing orders** to allow any members of the public present to speak.

(i) Berkhamsted Raiders CFC Update - Chris Armond, Chair of Trustees.

STANDING COMMITTEES

To **receive and adopt** the minutes of the:

FC 06/22 **Transport and Environment Committee**

Held on: 13 December 2021

FC 07/22 Town Planning Committee

Held on: 15 November 2021
30 November 2021

FC 08/22 Town Planning Working Party

Held on: 20 December 2021

FC 09/22 Finance & Policy Committee

Held on: 6 December 2021

FC 10/22 Councillor Nomination to the Berkhamsted Arts Trust

- (i) To nominate a Town Councillor to the Berkhamsted Arts Trust.

FINANCE & GOVERNANCE

FC 11/22 Interim Audit Report 2021-22

- (i) To **receive, review and ratify** the report arising from the audit visit made by Mrs S King of Auditing Solutions on 23 November 2021. Overall conclusions were:

‘We have concluded that, based on the satisfactory completion of our programme of work undertaken during our interim visit, the Council has again maintained more than adequate and effective internal control arrangements. We are pleased to acknowledge the continued quality of records maintained by the Clerk and his staff and thank them for their assistance, which has ensured the smooth progress of our review process. We are pleased to report that there are no issues arising in the year to date warranting formal comment or recommendation.’

FC 12/22 Budget for 2022/23 and Precept 2022/23

- (i) To **approve** the Budget for 2022/23.
- (ii) To **set and approve** the Town Council Precept for 2022/23.

POLICY MATTERS

FC 13/22 BTC Lease Renewal at the Civic Centre

To **receive** an update on the Lease renewal at the Civic Centre and approve the setting up of a small WG to progress discussions with DBC.

TN – 4 January 2022