



# BERKHAMSTED TOWN COUNCIL

Tel: 01442 800146  
Email: [townclerk@berkhamstedtowncouncil.gov.uk](mailto:townclerk@berkhamstedtowncouncil.gov.uk)  
Website: [www.berkhamstedtowncouncil.gov.uk](http://www.berkhamstedtowncouncil.gov.uk)

2<sup>nd</sup> Floor, Civic Centre  
161 High Street, Berkhamsted  
Herts HP4 3HD

30th August 2022

## SUMMONS TO ALL MEMBERS OF THE COUNCIL

Notice is hereby given that there will be a meeting of **Berkhamsted Town Council** in the **Council Chamber, Civic Centre**, Berkhamsted on **Monday 5<sup>th</sup> September 2022** at **7.30 pm**.

The purpose of the meeting is to transact the business set out in the agenda below and you are hereby summoned to attend.



Mr T. Noakes  
Town Clerk

### MEMBERS:

|                                     |             |
|-------------------------------------|-------------|
| Councillors: W. Conian (Town Mayor) | R. Freedman |
| N. Taylor (Deputy Town Mayor)       | M. Hardinge |
| A. Armytage                         | J. Jones    |
| S. Cloughton                        | A. Peeler   |
| G. Corry                            | T. Porter   |
| P. de Hoest                         | G. Stevens  |
| P. Fisher                           | P. White    |
| A. Foster                           |             |

**Members of the public are invited to attend all meetings of the Town Council.**

Should you wish to attend this meeting, please register your attendance with the Town Clerk on 01442 800146 or [townclerk@berkhamstedtowncouncil.gov.uk](mailto:townclerk@berkhamstedtowncouncil.gov.uk), providing your name, full address in Berkhamsted and details of the agenda items you wish to speak about. The cut off point for registering to join the meeting is **midday on Monday 5<sup>th</sup> September 2022**.

Alternatively, you may send in written comments on an any agenda item by email. Please address these to the Town Clerk at: [townclerk@berkhamstedtowncouncil.gov.uk](mailto:townclerk@berkhamstedtowncouncil.gov.uk) by **midday on Monday 5<sup>th</sup> September 2022**. Any comments received by email will be passed to the Council ahead of the meeting and discussed during the meeting.

# Berkhamsted Town Council

## AGENDA

### Full Council Meeting

Monday 5<sup>th</sup> September 2022 at 7.30 pm

### Council Chamber, Civic Centre, Berkhamsted

#### OPENING MATTERS AND GOVERNANCE

**FC 100/22 To receive and approve Apologies for Absence**

**FC 101/22 Declarations of Interest**

- i. To **receive** declarations of interest from councillors on items on the agenda;
- ii. To **receive** written requests for dispensations for declarable interests; and
- iii. To **grant** any requests for dispensation as appropriate.

**FC 102/22 To receive and approve Minutes of the Previous Meeting held on 22nd August 2022**  
(previously circulated).

**FC 103/22 Public Participation**

To suspend Standing Orders to invite any Members of Public present to speak.

#### FINANCE MATTERS

**FC 104/22 To consider and decide upon the purchase and installation of a new English Heritage-approved bench at Berkhamsted Castle**

#### POLICY MATTERS AND GENERAL

**FC 105/22 To receive and adopt the revised Terms of Reference of the Town Planning Committee and status update on the review of the Terms of Reference and reporting structures beneath the Finance & Policy and Transport & Environment committees (ref. FC 63/22).**

Paper included within the Agenda (GS/DM).

**FC 106/22 To receive an update on the publication of the next Berkhamsted Town Council newsletter (GS/DM)**

**FC 107/22 EXCLUSION OF PRESS & PUBLIC**

To **RESOLVE** that under Section 1 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting, because it is likely that publicity would prejudice the public interest by reason of the confidential business

to be transacted or for other special reasons stated in the resolution, arising from the nature of the business or proceedings.

- FC 108/22 To approve changes to all BTC bank account authorised signatory mandates**
- FC 109/22 To approve the opening of a new bank account with Skipton Building Society and to nominate the account signatories (Ref. FC 88/22)**
- FC 110/22 To consider and decide upon setting up a Working Group to support the community through the cost of living crisis**

TN/DM 30/08/2022