

BERKHAMSTED TOWN COUNCIL



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161 High Street, Berkhamsted
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31st January 2023

SUMMONS TO ALL MEMBERS OF THE COUNCIL

Notice is hereby given that there will be a meeting of **Berkhamsted Town Council** in the **Council Chamber, Civic Centre**, Berkhamsted on **Monday 6th February 2023** at **7.30 pm**.

The purpose of the meeting is to transact the business set out in the agenda below and you are hereby summoned to attend.

Sue Severn
Town Clerk

MEMBERS:

Councillors:	W. Conian (Town Mayor)	R. Freedman
	N. Taylor (Deputy Town Mayor)	M. Hardinge
	A. Armytage	J. Jones
	S. Cloughton	A. Peeler
	G. Corry	G. Stevens
	P. de Hoest	P. White
	P. Fisher	
	A. Foster	

Members of the public are invited to attend all meetings of the Town Council

If you wish to send in written comments on an agenda item by email. Please address these to the Town Clerk at: townclerk@berkhamstedtowncouncil.gov.uk by **midday on Monday 6th February 2023**. Any comments received by email will be passed to the Council ahead of the meeting and discussed during the meeting.



Berkhamsted Town Council

AGENDA

Full Council Meeting

Monday 6th February 2023 at 7.30 pm

Council Chamber, Civic Centre, Berkhamsted

- FC 14/23** **To receive and approve Apologies for Absence**
- FC 15/23** **Declarations of Interest**
- i. To **receive** declarations of interest from councillors on items on the agenda;
 - ii. To **receive** written requests for dispensations for declarable interests; and
 - iii. To **grant** any requests for dispensation as appropriate.
- FC 16/23** **To receive and approve Minutes** of the Full Council Meeting held on 16th January 2023 (previously circulated).
- FC 17/23** **Open Forum**
- Members of the public are invited to speak to the Council to raise issues or concerns, ask questions or make comments. (This session will last for a maximum of 20 minutes. Members of the public may indicate that they wish to speak during debate by raising their hand. The Chair may recognise them, but it is requested that comments are brief, relevant, and not repetitive).
- Updates from Hertfordshire County and Dacorum Borough Councils.
- FC 18/23** **Police & Neighbourhood Policing report**
- To receive Police report, if any.
- FC 19/23** **Planning & Neighbourhood Planning**
- To consider any planning applications received for consultation since last planning committee meeting.
 - To report on Neighbourhood Plan funding application (Clerk).
- FC 20/23** **Finance and Council Administration**
- To receive reports and matters for resolution:
- Finance**
- To review and agree the council's accounts to 31st December 2022.
 - To consider revised Grants policies and associated monitoring form. Grants to be approved at full council or Finance & Policy committee meetings, whichever is earlier.
- Administration**
- Meetings timetable 2023/24 (as circulated):
To agree timetable for council, committee and working group meetings including Annual Town and Annual Town Council meetings.



- Terms of Reference:
To agree updated terms of reference for Planning, Finance & Policy and Transport & Environment committees and Allotment Working Group. If agreed, to adopt new terms of reference with immediate effect.
- Air Quality Monitoring:
Update on use of air quality sensor device (Cllr Stevens).

FC 21/23 Community and Events

- To receive update on *Coronation event* plans. (Cllrs Foster & Stevens).
- *Dementia Friendly Town*: Update on initial work.
- *Summer Front Garden competition*: Update (Cllr Conian).
- *Free summer activities for children and young people*: To update on meeting with Dacorum officers and plans for events.
- To agree appointment of recommended marketing consultant for recreation questionnaire. (Brought forward from January's agenda).

FC 22/23 Committees and Working Groups

To receive any updates and items for consideration.

FC 23/23 Communication

Berkhamsted News:

The clerk will collect articles and items for inclusion. It would be very helpful if councillors could prepare a brief profile and a small jpeg picture for inclusion, if elected.

FC 24/23 Meetings & Matters of report

To report on any meetings attended and matter of report for Councillors' attention.

FC 25/23 Date of next meeting

Monday 6th March 2023.