

BERKHAMSTED TOWN COUNCIL

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161 High Street, Berkhamsted
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16 August 2022

SUMMONS TO ALL MEMBERS OF THE COUNCIL

Notice is hereby given that an Extraordinary Meeting of **Berkhamsted Town Council** will be held on **Monday 22 August 2022 at 7.00 pm** for the purpose of transacting the business set out in the agenda below and you are hereby summoned to attend. The meeting will take place in the Main Hall at the Civic Centre, Berkhamsted.



Mr Tony Noakes
Town Clerk

MEMBERS:

Councillors W Conian (Town Mayor)
N Taylor (Deputy Mayor)
A Armytage
S Cloughton
G Corry
P de Hoest
P Fisher
A Foster
R Freedman
M Hardinge
J Jones
A Peeler
T Porter
G Stevens
P White

Members of the public are invited to attend all meetings of the Town Council.

Anyone wishing to attend this Extraordinary Full Council meeting should contact the Town Clerk to register attendance. Email townclerk@berkhamstedtowncouncil.gov.uk and confirm your name, your address in Berkhamsted and details of any items on the agenda you wish to speak about. The cut off point for requests to join the meeting is **midday on the 22 August 2022**.

Alternatively, if you wish to comment on an item on this agenda by email, please do so by emailing townclerk@berkhamstedtowncouncil.gov.uk by **midday on the 22 August 2022**. Email comments will be passed to the Full Council ahead of the meeting and discussed during the meeting.

Berkhamsted Town Council
AGENDA
Extraordinary Meeting Committee Meeting
Monday 22 August 2022 at 7.00 pm

OPENING MATTERS AND GOVERNANCE

FC 92/22 To receive **Apologies for Absence**

FC 93/22 To receive **declarations of interest** regarding items on the agenda

FC 94/22 **Minutes of the last meeting**

To receive and approve the minutes of the Berkhamsted Town Council held on 6 June 2022 (previously circulated).

FC 95/22 **Public Participation**

To **suspend** Standing Orders to allow any members of the public present to speak.

FC 96/22 **EXCLUSION OF PRESS & PUBLIC**

To **RESOLVE:**

That under Section 1 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting, because it is likely that publicity would prejudice the public interest by reason of the confidential business to be transacted or for other special reasons stated in the resolution, arising from the nature of the business or proceedings.

FC 97/22 **Town Clerk Role**

(i) To **approve** the appointment of Mrs Sue Severn as the new Town Clerk from 3 October 2022.

FC 98/22 **Interim Town Clerk Role**

(i) To **approve** the appointment of Mrs Danielle McGlynn as interim Town Clerk from 1 September 2022 until the 3 October 2022.

TN 16 August 2022