

# BERKHAMSTED TOWN COUNCIL

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161 High Street, Berkhamsted  
Herts HP4 3HD

8 February 2022

## SUMMONS TO ALL MEMBERS OF THE COUNCIL

Notice is hereby given that an Extraordinary Meeting of **Berkhamsted Town Council** will be held on **Monday 14 February 2022 at 7.05 pm** for the purpose of transacting the business set out in the agenda below and you are hereby summoned to attend. The meeting will take place in the Main Hall at the Civic Centre, Berkhamsted.



Mr Tony Noakes  
Town Clerk

### MEMBERS:

Councillors S Cloughton (Town Mayor)  
W Conian (Deputy Mayor)  
A Armytage  
G Corry  
P de Hoest  
P Fisher  
A Foster  
R Freedman  
M Hardinge  
J Jones  
A Peeler  
T Porter  
G Stevens  
N Taylor  
P White

Members of the public are invited to attend all meetings of the Town Council.

Anyone wishing to attend this Extraordinary Full Council meeting should contact the Town Clerk to register attendance. Email [townclerk@berkhamstedtowncouncil.gov.uk](mailto:townclerk@berkhamstedtowncouncil.gov.uk) and confirm your name, your address in Berkhamsted and details of any items on the agenda you wish to speak about. The cut off point for requests to join the meeting is **midday on the 14 February 2022**.

Alternatively, if you wish to comment on an item on this agenda by email, please do so by emailing [townclerk@berkhamstedtowncouncil.gov.uk](mailto:townclerk@berkhamstedtowncouncil.gov.uk) by **midday on the 14 February 2022**. Email comments will be passed to the Full Council ahead of the meeting and discussed during the meeting.

**Berkhamsted Town Council**  
**AGENDA**  
**Extraordinary Meeting Committee Meeting**  
**Monday 14 February 2022 at 7.05 pm**

**OPENING MATTERS AND GOVERNANCE**

**FC 15/22** To receive **Apologies for Absence**

**FC 16/22** To receive **declarations of interest** regarding items on the agenda

**FC 17/22** **Minutes of the last meeting**

To receive and approve the minutes of the Berkhamsted Town Council held on 10 January 2022 (previously circulated).

**FC 18/22** **Public Participation**

To **suspend** Standing Orders to allow any members of the public present to speak.

**FC 19/22** **Standing Committees Membership**

Following her election on 3<sup>rd</sup> February 2022 (filling the vacancy which resulted from the resignation of Nicky Woolner on 2<sup>nd</sup> November 2021), to **appoint** Councillor Anne Foster as a Member of the following Standing Committees for the remainder of the ensuing year:

- (i) **Finance and Policy Committee**; and
- (ii) **Transport and Environment Committee**,

and as a Substitute Member for the:

- (iii) **Town Planning Committee**.

**FC 20/22** **Working Parties and Groups Membership**

Following her election on 3<sup>rd</sup> February 2022 (filling the vacancy which resulted from the resignation of Nicky Woolner on 2<sup>nd</sup> November 2021), to **appoint** Councillor Anne Foster as a Member of the following Working Group for the remainder of the ensuing year:

- (i) **Allotment Working Group**

**FC 21/22** **Grant Application for West Herts Healthy Hearts (WHHH)**

- (i) To **approve** an amendment to the terms of the Grant awarded made in 2020 to West Herts Healthy Hearts.

**FC 22/22     The Queen's Platinum Jubilee Proms in the Park - Berkhamsted**

- (i) To **receive** an update on the event and **approve** the Town Council provision of support for the event.

**FC 23/22     EXCLUSION OF PRESS & PUBLIC**

To **RESOLVE:**

That under Section 1 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting, because it is likely that publicity would prejudice the public interest by reason of the confidential business to be transacted or for other special reasons stated in the resolution, arising from the nature of the business or proceedings.

**FC 24/22     Project Officer Role**

- (i) To **approve** the transfer of the Town Council Project Officer role from agency position to a fixed term contract.

TN 8 February 2022