

BERKHAMSTED TOWN COUNCIL

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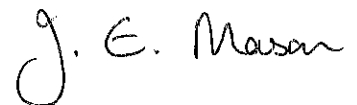
21 January 2020

There will be a meeting of the **Allotment Management Team** on Monday 27 January 2020 at 10 am in the Council Chamber, Civic Centre, Berkhamsted

Councillors: G Stevens, Chair
P de Hoest
N Woolner

Allotment Reps: John Eaton, Sunnyside
John Fisher, Butts Meadow
Diana Reay, Dellfield
Geoff Halls, Sunnyside
Keely Siddiqui Charlick, Sunnyside Rural Trust

Officers: John Bushby, Town Warden
Janet Mason, Town Clerk



Mrs J Mason
Town Clerk

THE PUBLIC ARE INVITED TO ATTEND ALL MEETINGS OF THE TOWN COUNCIL

AGENDA

OPENING MATTERS

AMT 01/20 Apologies for Absence

To receive any **apologies for absence**.

AMT 02/20 Minutes of the previous Meeting

- (i) To approve the minutes of the previous meeting held on 14 October 2019 (previously circulated);
- (ii) To review action arising from the previous meeting not covered on the agenda.

AMT 03/20 Chairman's Communications

Letter from allotment plot holder at Sunnyside Old dated 24 October 2019 about nuisance caused by dogs at the site.

AMT 04/20 Public Participation

To invite any public participation

FINANCE MATTERS

AMT 05/20 Income and Expenditure Report

- (i) To **consider** the allotment income and expenditure at 31 December 2019 (to follow – at the time of sending the agenda the accounts are being updated with December transactions).
- (ii) To note that at 31 December 2019 Allotment Reserves stood at £15,016.
- (iii) Contribution from Home Grown Timber, Network Rail contractors.
- (iv) Update on non-payers following debt chasing by Deputy Town Clerk
- (v) Water keys cost and update.

ALLOTMENT MATTERS

(Colony system papers to follow)

AMT 06/20 To consider, as appropriate, allotment and plot inspection reports and other current matters at:

- (i) Dellfield (DR)

- (ii) Sunnyside Old and Sunnyside New. (JE)

To include a discussion on an issue raised by allotment holders with JE regarding householders with gates that give access to the site.

- (iii) Butts Meadow (JF)

- (iv) Sunnyside Rural Trust (KSC).

AMT 07/20 Tree works by Arborcare at Butts Meadow and Sunnyside week commencing 3 February 2020

- (i) To **note** that the tree work at Butts Meadow was subject to a TCA planning application (Trees in Conservation Area). This was discussed at Town Planning and no objections were raised. DBC's Trees and Woodland officer at DBC has no objections.
- (ii) To **consider** any notices required at the sites.

AMT 08/20 Improvements to roads at Sunnyside Old

- (i) Agripower visited the site on 10 December 2019 and met with allotment reps, JM and JB. The quote will be available at the meeting (Agripower have been chased for it);
- (ii) To discuss.

AMT 09/20 Box Moor Trust

Update on contact made regarding Butts Meadow following last meeting (JM)

AMT 10/20 Close of meeting

JEM 21-01-20