

BERKHAMSTED TOWN COUNCIL

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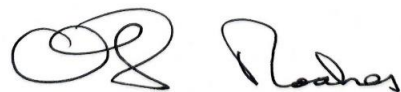
20 April 2021

There will be a meeting of the **Allotment Management Team** to be held via 'Zoom' remote video conferencing on Monday 26 April 2021 beginning at 10 am.

Councillors: G Stevens (Chair)
P de Hoest
N Woolner

Allotment Reps: John Eaton, Sunnyside
John Fisher, Butts Meadow
Diana Reay, Dellfield
Clare Huggett, Dellfield
Geoffrey Halls, Sunnyside
Keely Siddiqui Charlick, Sunnyside Rural Trust

Officers: Tony Noakes, Town Clerk
Dori Beecroft, Finance & Allotments Officer



Tony Noakes
Town Clerk

Members of the public are invited to attend all meetings of the Town Council and it has put in place procedures to facilitate this for virtual meetings.

Anyone wishing to speak at this meeting should contact the Town Clerk for the meeting log in details. Email townclerk@berkhamstedtowncouncil.gov.uk and confirm your name, your address in Berkhamsted and details of any items on the agenda you may wish to speak about. The cut off point for requests to join the meeting is midday on the 26 April 2021.

AGENDA

OPENING MATTERS

AMT 9/21 Apologies for Absence

To receive any **apologies for absence**.

AMT 10/21 Minutes of the previous Meeting

(i) To approve the minutes of the previous meeting held on 25 January 2021 (previously circulated).

(ii) **Minutes Actions – 25 January 2021**

Reference	Action	Complete	Outstanding - Responsibility
4/21	Plot rental pricing scenarios to be modelled and proposals brought forward to the next AMT on 26 April 2021.	✓	Town Clerk & Finance Officer
5/21	Wood Chip deliveries to allotments – protocol.		Town Clerk & Sunnyside Representatives
7/21	Liaise with SRT to see if SRT can quote for future project requirements.	✓	Town Clerk

AMT 11/21 Public Participation

To invite any public participation

(i) Any members of the public present.

FINANCE MATTERS

AMT 12/21 Income and Expenditure Report

(i) Allotment financial income & expenditure, 2020/21 actual and approved 2021/22 budget.

(ii) Rent demand scenarios for 2021/22.

ALLOTMENT MATTERS

AMT 13/21 To consider, as appropriate, allotment and plot inspection reports and other current matters at:

- (i) Dellfield (DR)
- (ii) Sunnyside Old and Sunnyside New. (JE)
- (iii) Butts Meadow (JF)
- (iv) Sunnyside Rural Trust (KSC)

AMT 14/21 Waiting Lists & Joint/Co Tenant Protocol

- (i) Current waiting lists (details sent separately to representatives)
 - Butts Meadow – 44
 - Dellfield – 55
 - Sunnyside Old – 38
 - Sunnyside New – 24
- (ii) Options for Joint/Co Tenant waiting List Protocol. – discussion and decision.

AMT 15/21 Allotment Projects List

- (i) Current projects list with updates

20 April 2021