

BERKHAMSTED TOWN COUNCIL

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16 August 2017

There will be a meeting of the **Allotment Management Team** on **Tuesday 22 August 2017 at 3 pm** in the Council Chamber, Civic Centre, Berkhamsted

Councillors: B Newton (Chair)
F Earl
S Bateman

Allotment Reps: John Eaton, Sunnyside
John Fisher, Butts Meadow
Diana Reay, Dellfield
Lin Philips, Sunnyside
Keely Siddiqui Charlick, Sunnyside Rural Trust

Officers: John Bushby, Town Warden
Christine Jerram, Finance and Allotments Officer
Janet Mason, Town Clerk

Mrs J Mason
Town Clerk

THE PUBLIC ARE INVITED TO ATTEND ALL MEETINGS OF THE TOWN COUNCIL

AGENDA

OPENING MATTERS

AMT 25/17 Apologies for Absence

To receive any **apologies for absence**.

AMT 26/17 Minutes of the previous Meeting

- i. To approve the minutes of the previous meeting held on 9 May 2017 (previously circulated)
- ii. Update on actions from the last meeting where not covered elsewhere on the agenda.

AMT 27/17 Chairman's Communications

None.

AMT 28/17 Public Participation

To invite any public participation

FINANCE MATTERS

AMT 29/17 Income and Expenditure Report

- (i) To consider the allotment income and expenditure at 30 June 2017 (attached).

AMT 30/17 Allotment Rental and Other Charges

To make a recommendation that there should be no increase in rental or water charges this September for the coming year.

ALLOTMENT MATTERS

(Colony system papers to be circulated at the meeting)

AMT 31/17 To consider, as appropriate, allotment and plot inspection reports on:

- (i) Dellfield
- (ii) Sunnyside Old
- (iii) Sunnyside New
- (iv) Butts Meadow

(v) Sunnyside Rural Trust

(vi) General – bonfires

AMT 32/17 Allotment Maintenance Work and Projects

(i) Deer fencing update Sunnyside New (JE/JM)

(ii) Budget 2018/19 preparation

AMT 33/17 Colony training for Town Council staff and councillor 21 and 22 August – update.

AMT 34/17 **Date of Next Meeting:** Tuesday 6 November 2017 at 10 am