

BERKHAMSTED TOWN COUNCIL

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8 October 2019

There will be a meeting of the **Allotment Management Team** on Monday 14 October 2019 at 10 am in the Council Chamber, Civic Centre, Berkhamsted

Councillors: G Stevens, Chair
P de Hoest
N Woolner

Allotment Reps: John Eaton, Sunnyside
John Fisher, Butts Meadow
Diana Reay, Dellfield
Geoff Halls, Sunnyside
Keely Siddiqui Charlick, Sunnyside Rural Trust

Officers: John Bushby, Town Warden
Janet Mason, Town Clerk

Mrs J Mason
Town Clerk

THE PUBLIC ARE INVITED TO ATTEND ALL MEETINGS OF THE TOWN COUNCIL

AGENDA

OPENING MATTERS

AMT 30/19 Apologies for Absence

To receive any **apologies for absence**.

AMT 31/19 Minutes of the previous Meeting

- (i) To approve the minutes of the previous meeting held on 8 July 2019 (previously circulated);
- (ii) To review action arising from the previous meeting not covered on the agenda.

AMT 32/19 Chairman's Communications

Notice from MCPC (Colony allotment software) - "We are thrilled to announce that we, MCPC Systems, have recently been acquired by IT software company Kogitas Limited...."

(Circulated to AMT members on 25-09-19)

AMT 33/19 Public Participation

To invite any public participation

FINANCE MATTERS

AMT 34/19 Income and Expenditure Report

- (i) To **consider** the allotment income and expenditure at 31 August 2019 (to follow).
- (ii) To note that at 31 August 2019 Allotment Reserves stood at £15,016.

ALLOTMENT MATTERS

(Colony system papers to follow – subject to the system being fixed)

AMT 35/19 To consider, as appropriate, allotment and plot inspection reports and other current matters at:

- (i) Dellfield (DR)
- (ii) Sunnyside Old and Sunnyside New. (JE)
- (iii) Butts Meadow (JF)

JF to also advise whether the site would like to take up the offer of a supply of coffee grounds from Quanta Business Solutions (7-10-19 e-mail from Town Clerk refers)

(iv) Sunnyside Rural Trust (KSC).

AMT 36/19 Update on Town Council staffing

AMT 37/19 **Date of next meeting**

Monday 14 October 2019

AMT 38/19 **EXCLUSION OF PRESS & PUBLIC**

To **RESOLVE** that under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded for the remainder of the meeting, because it is likely that publicity would prejudice the public interest by reason of the confidential nature of the business or for other special reasons stated in the resolution, arising from the nature of the business or proceedings.

AMT 39/19 **Tree inspections**

To **consider** quotations for proposed works following Arborcare visit to all sites and Birtchnells Copse on 25 September 2019 (these will be available at the meeting).

AMT 40/19 **Removal of chippings heap from Sunnyside New**

To **consider** quotations received to date and review further action/other solutions.

AMT 41/19 **Close of meeting**

JEM 08-09-19