

# **BERKHAMSTED TOWN COUNCIL**

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5 July 2016

There will be a meeting of the **Allotment Management Team** on **Monday 11 July 2016 at 10 am** in the Council Chamber, Civic Centre, Berkhamsted

**Councillors:**  
A Armytage Chair  
B Newton  
F Earl

**Allotment Reps:**  
John Eaton, Sunnyside  
John Fisher, Butts Meadow  
Diana Reay, Dellfield  
Lin Philips, Sunnyside  
Keely Charlick, Sunnyside Rural Trust

**Officers:**  
John Bushby, Town Warden  
Christine Jerram, Finance and Allotments Officer  
Janet Mason, Town Clerk

Mrs J Mason  
Town Clerk

**THE PUBLIC ARE INVITED TO ATTEND ALL MEETINGS OF THE TOWN COUNCIL**

**AGENDA**

**OPENING MATTERS**

**AMT 12/16 Apologies for Absence**

To receive any **apologies for absence**.

**AMT 13/16 Minutes of the previous Meeting**

To approve the minutes of the previous meeting held on 8 February 2016  
(Minutes attached)

**AMT 14/16 Chairman's Communications**

(i) To receive an update on the conclusion of discussions with MCPC.

**AMT 15/16 Public Participation**

To invite any public participation

**FINANCE MATTERS**

**AMT 16/16 Income and Expenditure Report**

To consider the allotment income and expenditure and reserves to 30 June 2016 (Paper to follow)

**ALLOTMENT MATTERS**

**AMT 7/16 To consider allotment and plot inspection reports on:**

- (i) Dellfield
- (ii) Sunnyside Old
- (iii) Sunnyside New
- (iv) Butts Meadow

(v) Sunnyside Rural Trust

**AMT 8/16 Allotment Management System**

To receive current reports (to be tabled at the meeting).

**AMT 9/16 Community Right to Bid (Assets of Community Value), The Localism Act 2011**

To consider in relation to the allotment sites (briefing paper attached).

**AMT 10/16 Weed Suppressant Matting on Unoccupied Plots**

To consider the feasibility of and funding for the provision of matting on unoccupied plots to inhibit nuisance weed growth.

**AMT 11/16 Allotment Risk Management**

To consider any **allotment risks** and agree required mitigating actions

**AMT 11/16 Date of Next Meeting**

17 October 2016.