

BERKHAMSTED TOWN COUNCIL

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3 January 2014

There will be a meeting of the **Allotment Management Team** on Thursday
9 January 2014 at 10.30am in the Council Chamber, Civic Centre, Berkhamsted.

Councillors: A Armytage Chair
 E Collins
 J Laws

Allotment Reps: John Eaton, Sunnyside
 John Fisher, Butts Meadow
 Diana Reay, Dellfield
 Lin Philips, Sunnyside
 Geoffrey Wallington, Butts Meadow
 Keely Charlick, Sunnyside Rural Trust

Town Council: John Bushby, Town Warden

Gary Cox
Town Clerk

THE PUBLIC ARE INVITED TO ATTEND ALL MEETINGS OF THE TOWN COUNCIL

AGENDA

OPENING MATTERS

- AMT 1/14** To receive any apologies for absence.
- AMT 2/14** To approve the minutes of the last meeting held on 17 October 2013. (Minutes attached)
- AMT 3/14** To consider progress reports on actions arising from the minutes of the last meeting.
- AMT 4/14** To invite any public participation.

FINANCE MATTERS

Allotment Rent Payments

- AMT 5/14** To consider a report on allotment rent payments for 2013. (Paper attached)

Income and Expenditure Reports

- AMT 6/14** To consider the variance analysis on allotment income and expenditure and reserves for 1 April to 19 December 2013. (Paper attached)

Budget 2014/15

- AMT 7/14** To consider the income and expenditure forecasts for 2014/15. (Paper attached)

ALLOTMENT MATTERS

Allotment Reports

- AMT 8/14** To consider allotment and plot inspection reports on:
- (i) Dellfield
 - (ii) Sunnyside Old
 - (iii) Sunnyside New
 - (iv) Butts Meadow
 - (v) Sunnyside Rural Trust

Allotment Risk Management

- AMT 9/14** To consider any allotment risks and agree and required mitigating actions.
(Standing Item)

Public Rights of Way

- AMT 10/14** To note that section 31(6) deposits and statements for all allotment sites have made to prevent deemed dedication as public rights of way and registering allotment land as a town or village green. (Notice attached)

Tree Maintenance

- AMT 11/14** To consider a quote from Arborcare for essential works to trees at Sunnyside Allotments amounting to £2187 excluding VAT and with a 10% discount offered.
(Quote attached)

Sunnyside Rural Trust Lease Arrangements

- AMT 12/14** To review Sunnyside Rural Trust lease arrangements at Sunnyside Allotments.

Date of Next Meeting

- AMT 13/14** To note the date of the next AMT meeting at 10.30am on Thursday 24 April 2014; and to propose any additional agenda items for that meeting.